[Insert Government Letterhead]

Date:

Kelly West, PhD  
GEF Portfolio Manager  
Office for Operations  
United Nations Environment Programme  
P.O. Box 30552-00100  
Nairobi, Kenya  
+254 20 762 4147 phone  
[kelly.west@unep.org](mailto:kelly.west@unep.org) email  
[www.unep.org](file:///C:\Users\GREG\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\IO70C0M7\www.unep.org)

Dear Dr Kelly West,

**Letter of Commitment for co-financing of GEF Project 5634 “Ratification and Implementation of the Nagoya Protocol in the countries of the Pacific Region”**

The *[Insert name of lead government Ministry for the project]* is pleased to reaffirm its support to the above mentioned project and has identified US$100,000 (or more) co-financing to support in country implementation throughout the duration of the project. The details of the co-financing are presented in the table below:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Co-financier** | **Classification**  **(Government, NGO, IGO, etc)** | **Co-finance type**  **(Cash or In-kind – Technical support, personnel, office space, equipment etc)** | **Amount**  **(USD)** |
| List source of co-financing | Identify type | Insert type | x |
| **x** | x | x | **x** |
| **x** | x | x | **x** |
| **x** | x | x | **x** |
| **Total Amount** |  |  | **$100,000.00** |

The Ministry of [insert name] is committed to the implementation of related project activities to ensure the desired outcomes of the project are successfully achieved in [insert name of country].

Yours sincerely,

GEF National Focal Point