**TEMPLATE**

**LETTER OF CO-FINANCE**

[Date]

Mette Wilkie
Director
Division of Environmental Policy Implementation (DEPI)
United Nations Environment Programme (UNEP)
P. O. Box 30552, 00100 Nairobi, Kenya
Tel: +254 20 7624782
Email: Mette.Wilkie@unep.org.

Dear Sir/Madam,

**LETTER OF CO-FINANCING COMITMENTS FOR THE 'REGIONAL PROJECT TO BUILD NATIONAL AND REGIONAL CAPACITY TO IMPLEMENT MEAs BY STRENGTHENING PLANNING, STATE OF THE ENVIRONMENT ASSESSMENTS AND REPORTING FOR PACIFIC ISLANDS'.**

As indicated in the Project Document, this letter serves to reaffirm our co-financing through in-kind assistance to the value of US$200,000 over the lifespan (4 years) of the above mentioned project. This amount is estimated based on the human resources allocated for this project, transportation, office space, internet and communication costs, and utilities over the lifetime of the project.

We look forward to early implementation of the above project.

Yours sincerely,

**GEF Operational Focal Point (or another relevant Government Authority. e.g. Ministry of Finance)**