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Circular letter No.3407
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To: All IMO Member States

Subject: **Global Integrated Shipping Information System (GISIS) - Country Maritime Profile module**

1 As agreed at the sixty-second session of the Technical Co-operation Committee (TC 62), the Secretariat developed the Country Maritime Profile (CMP) document to collect data from Member States with a view to identifying the real capacity-building needs of developing countries and their requirements for technical co-operation. An improved version of the document (annex to TC 63/3(d)) was presented to the sixty-third session of the Technical Co-operation Committee (TC 63). Amended as requested, it is now available on the IMO website under <http://www.imo.org/OurWork/TechnicalCooperation/ITCP/Pages/CMP.aspx>.

2 As reported at TC 63, the GISIS CMP module is an extension of that initiative, which enables users to input their CMP data directly. The module provides a database for storage of that data and the ability to retrieve and analyse it. The development of the GISIS module was supported by TC 63 and it was agreed that it would be made available to Member States after that meeting. The information on GISIS is in English only.

Information provided by the Country Maritime Profile

3 The CMP module closely resembles the updated CMP document and consists of 10 sections:

1. General Information
2. National Maritime Transportation Policy
3. National Maritime Administration
4. Maritime Legislation
5. Maritime Training
6. Safety of Maritime Navigation
7. Marine Environment Protection
8. Safety of Non-Convention Ships
9. Flag State Implementation & Port State Control Responsibilities
10. IMO Technical Assistance

CMP module design

4 The CMP module of GISIS has been designed to allow the competent authorities of the Member States to update the database by introducing new entries, editing or deleting existing records. Access to the database through the GISIS web-page is strictly via a log-in password assigned by the nominated IMO Web Accounts Administrator of each Member State, to ensure authenticity of the information contained therein (see Circular letter No.2892 dated 30 June 2008). Member States will only be able to view and edit their own entry.

Data already populated in the database

5 The CMP module is already automatically partially populated with data from the following modules of GISIS:

- Ship and Company Particulars
- Recognized Organizations
- Maritime Security
- Radiocommunications and Search and Rescue
- Marine Casualties and Incidents
- Port State Control

6 If data automatically provided in the CMP module is inaccurate, the relevant source GISIS module should be accessed and edited by the competent authority of the Member State where possible. Where this is not possible, Member States should leave feedback on the GISIS site or contact the relevant IMO Secretariat contact point.

7 Additionally, data obtained on the status of ITCP activities from TC 62/3, Technical Co-operation Integrated Programme, Biennial Report, and TC 63/3(a), Technical Co-operation Integrated Programme, Interim Report 2012-2013, has been used to populate the first part of section 10, "IMO Technical Assistance provided in the last 4 years", and will be updated on a regular basis.

8 Data already received from Member States in paper form on the original annex to TC 62/3/1 and the updated annex to TC 63/3(d) has been entered in the database by the IMO Secretariat.

Action requested of Member States

9 Member States are invited to access GISIS to complete their country's profile, reviewing any existing data contained in their country's profile within the database, checking its accuracy, and amending it as necessary and including any additional available data.

10 In order to allow this exercise to be conducted in a smooth and efficient manner, a trial period of three months will be allocated for this process. At the end of this trial period (**31 December 2013**), the database will be reviewed and, if necessary, amended. If during the trial period Member States should encounter any problems whilst inputting the information, they should contact IMO at e-mail address: gisis@imo.org or by fax: +44 20 7 587 32 10.

11 Brief instructions on how to manage the data in the CMP module are attached in the annex.

ANNEX

BRIEF INSTRUCTIONS ON HOW TO MANAGE DATA IN THE COUNTRY MARITIME PROFILE MODULE

Member State Access to the GISIS Country Maritime Profile (CMP) Module

As part of the integrated GISIS system, access to the CMP module is via the GISIS Members' website at <https://gisis.imo.org/Members>.

The national IMO Web Accounts Administrator is required to create user accounts with the appropriate privilege for accessing the CMP module. (The Administration Manual for creating accounts and granting privileges is provided in Circular letter No.2892.)

Upon logging into the GISIS Members' Area and selecting the "Country Maritime Profile" module from the list of modules displayed, the user will encounter the welcome screen as shown below:

The screenshot shows the web interface for the GISIS: Country Maritime Profile module. At the top, there is a blue header with the IMO logo and the text "INTERNATIONAL MARITIME ORGANIZATION" on the left, and "GISIS: Country Maritime Profile" on the right. In the top right corner of the header, there are links for "Feedback" and "Log Out". Below the header, a breadcrumb trail reads "Members' Home > Country Maritime Profile" and a "Go to Public Area" link is visible. The main content area is titled "Country Maritime Profile" and contains several paragraphs of text explaining the module's purpose and how to use it. A bulleted list of related GISIS modules is provided, along with information about technical assistance and a "Show profile list" button.

IMO INTERNATIONAL MARITIME ORGANIZATION

GISIS: Country Maritime Profile

Feedback | Log Out

Members' Home > Country Maritime Profile

Go to Public Area

Country Maritime Profile

The Country Maritime Profile was created in 2012 as a result of the Secretary-General's initiative on the review and reform of technical cooperation. Data collected is used to identify the real technical co-operation needs of developing countries.

The GISIS Country Maritime Profile database is an extension of that initiative, enabling authorized users to input their country maritime profile data directly. The module provides storage for the data and the ability to retrieve and analyse it.

The Country Maritime Profile module is already partially populated with data automatically supplied by other modules of GISIS, for example details of a country's registered fleet, recognized organizations and main ports (section 1, General Information), number of Rescue Coordination Centres and Rescue Subcentres (section 6, Safety of Maritime Navigation) and the number of Marine Safety Investigation Reports submitted (section 9, Flag State Implementation & Port State Control Responsibilities). Therefore for the Country Maritime Profile module to reflect the current situation, the following GISIS modules should also be updated regularly:

- Recognized Organizations
- Maritime Security
- Radiocommunications and Search and Rescue
- Marine Casualties and Incidents
- Port State Control
- Ship and Company Particulars (data from IHS-Fairplay)

Section 10, IMO Technical Assistance, "IMO Technical Assistance provided in the last 4 years" is completed on a quarterly basis by IMO staff using the most recent Integrated Technical Co-operation Programme quarterly status report.

To enable IMO to consider your country's technical assistance needs, and mobilize essential resources, it is important that your country's area of the module is updated regularly. The most recent date when information was entered is clearly shown next to the country name on the next screen. Please ensure you have reviewed and updated your data during the last 12 months.

Show profile list »

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Upon selecting "Show profile list" the following screen will be displayed:

The screenshot displays the 'Country Maritime Profiles' page on the IMO GISIS system. The page header includes the IMO logo and the text 'INTERNATIONAL MARITIME ORGANIZATION' and 'GISIS: Country Maritime Profile'. There are links for 'Feedback | Log Out' and 'Go to Public Area'. Below the header, there is a breadcrumb trail 'Members' Home > Country Maritime Profile'. The main content area is titled 'Country Maritime Profiles' and features a yellow button labeled 'View your profile »'. Below this is a table with three columns: 'Country', 'Profile completed', and 'Last updated'. The table lists various countries with their respective profile completion progress bars and last updated dates. A large 'SAMPLE' watermark is overlaid on the table.

Country	Profile completed	Last updated
Afghanistan	<div style="width: 100%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-06-10
Albania	<div style="width: 75%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-03-15
Algeria	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Andorra	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Angola	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Antigua and Barbuda	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Argentina	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Armenia	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Australia	<div style="width: 25%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-05-15
Austria	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Azerbaijan	<div style="width: 10%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-09-09
Bahamas	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Bahrain	<div style="width: 100%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-04-04
Bangladesh	<div style="width: 10%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-06-06
Barbados	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Belarus	<div style="width: 10%;"><div style="background-color: blue; height: 10px;"></div></div>	2013-01-18
Belgium	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Belize	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Benin	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Bolivia (Plurinational State of)	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Bosnia and Herzegovina	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	
Botswana	<div style="width: 0%;"><div style="background-color: blue; height: 10px;"></div></div>	

If a user is authorized to edit the profile information for a country, the button at the top of the page will say "**Edit your profile**". Otherwise, the button will say "**View your profile**", which will allow the user to view but not edit any of the profile data.

Please note that Member States will only be able to view or edit their own Country Maritime Profile.

On clicking the "View/Edit your profile" button, section 1, General Information, will be displayed:

The screenshot shows the 'General Information /' section of the IMO GISIS: Country Maritime Profile form. The form is divided into several sections, each with its own set of input fields and options. The left sidebar lists the sections from 1 to 10. The main content area includes fields for Population, Coastline (km), Exports (total GT), Imports (total GT), Category (Coastal State, Port State, Flag State), Registered Fleet (Dry cargo ships, Tankers, Passenger vessels), Fishing vessels (Torremolinos Protocol), Recognized Organizations (No ROs authorized), Main Ports (No port facilities found), No. of international bunkering ports, No. of oil terminals, No. of cruise ship terminals, Status of ISPS Code compliance, FAL procedures, Compliance with IMDG Code, Ship Recycling (Ship recycling facilities in place: Yes), and a Submit button.

Updating information

Users with the appropriate authorization will be able to insert, update or delete profile information.

Once details have been updated on the online form, click the "**Submit**" button at the foot of the page to ensure that your data is saved on the system. To abandon any changes, simply click on any other link or close the window – in this case, the changes will **not** be saved.

Each section (listed at the left-hand side of the page) can be accessed, edited and submitted at any time, with the exception of part of section 10 which is maintained by the IMO Secretariat.

To leave the database, click on "**log out**" at the top right-hand side of the page.