



Pacific Islands Roundtable  
for Nature Conservation

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# **Pacific Islands Roundtable for Nature Conservation (PIRT) Heads of Organizations Planning Meeting Minutes 30 March 2016**

PIRT Secretariat, Secretariat of the Pacific Regional Environment Programme (SPREP)  
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## **Pacific Islands Roundtable for Nature Conservation (PIRT) Planning Meeting Minutes**

Wednesday, 30<sup>th</sup> March 2016

9.00 am to 1:00pm

Veitiri Conference Room, IUCN, Ma'afu Street, Suva, Fiji

The Pacific Islands Roundtable for Nature Conservation (PIRT) Planning Meeting was convened in Suva on the 30<sup>th</sup> of March 2016. The main objective of the Planning Meeting was to discuss priority activities of PIRT and plan towards key events and activities commencing in 2016 and early 2017.

**The meeting was attended by:** Taholo Kami (Chair, IUCN), Stuart Chape (SPREP), Easter Galuvao (SPREP), Etika Rupeni (IUCN), Scott Radway (SeaWeb), Crissy Canlas (SeaWeb), Bridget Kennedy (CI), Jan Steffen (GIZ-MACBIO), Donald Stewart (Birdlife), Mark O'Brien (Birdlife), Eleni Tokaduadua (DOE-Fiji), Aminiasi Qareqare (DOE-Fiji), Prof. Elizabeth Holland (USP), Sangeeta Mangubhai (WCS) and Payal Maharaj (SPREP).

**Apologies were received from:** B J Kim, Herman Timmermans.

**Skype attendees:** David Moverley (SPREP), Amanda Wheatley (SPREP), Michael Donoghue (SPREP), Leilani Duffy-Iosefa (CI) and Kesaia Tabunakawai (WWF) were confirmed to connect via skype but due to poor internet connectivity, connection could not be maintained.

## **Agenda Item 1: Welcome and introductory remarks from PIRT Chair**

The meeting was opened with a prayer by Etika Rupeni.

Stuart Chape of SPREP, welcomed everybody, providing brief introduction to key events and activities in 2016 like the 19<sup>th</sup> PIRT Annual Meeting, BIOPAMA Project and IUCN WCC.

Taholo Kami, (PIRT Chair/Director IUCN-ORO) appreciated the work carried by SPREP and all Members towards the Roundtable, further adding that the Roundtable had more than 70 members currently.

Key discussions under this agenda are enlisted below:

- The merger of traditional knowledge (TK) and science, upscaling of Ecosystem based Adaptation (EbA) and linking NBSAPs to SOCO as a mechanism to evaluate Protected Areas (PA) for a period of five years dependent on proper funding.
- Utilization of National Reports to the CBD which is prepared every five years as a key source of information to assess progress towards the Aichi Biodiversity Targets.
- The Roundtable could be strategically engaged with donor agencies.
- Possibility of obtaining funding from GEF and Green Climate Fund to support commitments/engagements/synergies of the Roundtable partnerships.
- Members were urged to ruminate on how they could better integrate within and across the Working Groups and align their work with the Framework for Nature Conservation for Nature Conservation in the Pacific Islands region 2014-2020.

## **Agenda Item 2: Introduction and remarks from Heads of Organizations and representatives**

The heads of organisations and representatives provided brief self-introductions.

## **Agenda Item 3: Adoption of agenda**

The meeting agenda was adopted with the following amendments:

- Report and update from the Secretariat
- The 'High Level Segment' was moved one item up in the agenda.

- The 'IUCN World Conservation Congress' was added to the agenda.

## **Agenda Item 4: Report and update from the Secretariat**

Please refer Annex 3 for the PIRT Secretariat report and update

## **Agenda Item 5: Brief updates from Working Groups**

### **5.1 The Pacific Invasive Partnership (PIP), Donald Stewart (Birdlife) and Dave Moverley (SPREP)**

Donald Stewart (Birdlife International) represented Pacific Invasives Partnership (PIP) and suggested that PIP would discuss with SPREP and SPC on how to carry PIP initiatives forward. He informed the meeting on key events for PIP this year, the PIP Annual meeting 6<sup>th</sup>-10<sup>th</sup> June, in Auckland and Global Invasives Species forum/meeting, in USA.

The following update was provided by David Moverley:

The "A Pacific Biosecurity Plan" to PIFL for consideration but it was unsuccessful

PIASAG- Review of the CROP Working Groups was completed in 2015. Recommendations suggested that an IS group would fit the model and meet the criteria for having a specific working group. Digesting resolutions in regard to the review by the Heads of CROPS. Unfortunately Ryan has left PIFL Secretariat but will follow up with his replacement on pursuing this.

With respect to WCC, PIP submitted two proposals:

- 1) Workshop on the theme of "Perspectives on the prevention, eradication and control of invasive alien species and islands in the Pacific" and
- 2) Conservation Campus on the theme of "Implementing Island Biosecurity: A Pacific Island Perspective".

Both proposals have been asked to join with others on similar topics. Negotiations and discussion are continuing.

Following the PIP Meeting in 2015 review of the PIP Charter is continuing and is currently in the final stages.

The PIP Chairman (Mr. Philip Andreozzi) has changed his job and his role as PIP Chair will be discussed at the next PIP Meeting tentatively scheduled for June, 2016.

Continuing talks on invasive, Mark O'Brien (Birdlife International) remarked that the Pacific Invasive Partnership was particularly active as Working Group which further supports invasives work.

Scott Radway (SeaWeb Asia Pacific) agreed that more support for invasive work was important, through building capacities and policy changes. He enquired how each Member/person is integrated with the Roundtable, how capacities could be developed at national level and stated that the Roundtable was well positioned this year for collaboration. Scott, underlined that identifying clear objectives could support further commitment and collaboration.

## **5.2 Protected Area Working Group (Amanda Wheatley - Chair)**

The report below was submitted by Amanda Wheatley, PAWG Chair.

PAWG is currently undertaking a status update of progress against the *PAWG Action Plan 2015-2020* with a report to be prepared for the PIRT meeting in July.

Highlights:

**Pacific Islands Protected Areas Portal (PIPAP)** [www.sprep.org/pipap](http://www.sprep.org/pipap) (Framework Objective 3, PAWG Topic 1.0) John Sidle, a Peace Corp Response Volunteer based at SPREP, has been engaged to manage and progress the portal. This has been a successful activity with the portal boasting hundreds of new resources. A PIPAP Listserve has been established to facilitate the sharing of information and discussions around these resources and topics. To sign-up to PIPAP please visit [www.sprep.org/pipap](http://www.sprep.org/pipap) .

The portal also houses a regional information system with data relevant to conservation and protected areas across the region. This is continuing to grow in accuracy and to expand beyond what is reflected in global databases such as WDPA. This element of the PIPAP is supported by the BIOPAMA project. For more information please contact John Sidle [johns.ext@sprep.org](mailto:johns.ext@sprep.org)

**Pacific Islands Co-management Course** (Framework Objective 6, PAWG Topic 2.0) The first stage of the 2016 PICC course starts 4 April in Honiara, Solomon Islands. More than 50 quality applications were received, with a total of 18 participants selected. The course is once again being run by Prof. William Aalbersberg of USP, with financial support from MACBIO and BIOPAMA (in 2015), CEPF (in 2016) and PEBACC project as main sponsors. For more information please contact Prof. Bill; [william.aalbersberg@usp.ac.fj](mailto:william.aalbersberg@usp.ac.fj)

### **CD Framework** (Framework Objective 6, PAWG Topic 2.0)

The 'Capacity Development for Protected and Other Conserved Areas in the Pacific Islands Region, Strategy and Action Framework 2015-2020' is now available. <https://portals.iucn.org/library/node/45886>

The Framework promotes, reinforces and guides good practice approaches to capacity development that suit the Pacific Islands region.

Its development was facilitated by the Pacific BIOPAMA programme with valuable perspectives, lessons and open reflections provided by members of the PIRT Protected Areas Working Group PAWG, as well as many other knowledgeable contributors and stakeholders. This interest and support has been greatly appreciated and has helped shape a useful and relevant document.

In particular, the PAWG will be able to use its considerable reach to promote understanding and support for the approaches, directions and action areas in the Framework. Those responsible for improving capacity, as well as those in need of capacity development, can use the Framework to steer their development of tailored capacity development pathways that best suit their particular needs, situations and resources. For more information please contact Tony O'Keeffe [Tony.OKEEFFE@iucn.org](mailto:Tony.OKEEFFE@iucn.org)

**Illustrative regional snapshot and World Conservation Congress** (Framework Objective 1, 3, 6; PAWG Topic 4.0) Discussions are occurring regarding presenting at World Conservation Congress a regional snapshot of protected areas and the unique Pacific perspective.

A concept note is being developed by IUCN BIOPAMA to identify the purpose, focus and content of a regional state of protected areas report with Initial input being sought from partners. For more information please contact Stuart Chape [stuartc@sprep.org](mailto:stuartc@sprep.org) and Tony O'Keeffe [Tony.OKEEFFE@iucn.org](mailto:Tony.OKEEFFE@iucn.org) .

### **Next PAWG meeting**

PAWG plans to hold an annual meeting in Fiji back-to-back with the PIRT Annual Meeting.

Taholo (PIRT Chair) re-emphasized on traditional knowledge (; mentioning Leonardo DiCaprio's involvement in Palau) and how the role of our organisations could support our leaders. With respect to Protected Areas, Taholo asked, "Are we doing enough" and "Do we see a shift in the next five years".

Fisheries debate in Palau, Cook Islands declaring massive PAs, individual donors and PNG, National Geographic documentary on Pacific Ocean Resilience were topics which were highlighted by Taholo Kami. He stressed that while marine biodiversity were gaining attention,

terrestrial work was under focused, and if there was opportunity to step up land/forest PAs either in GEF and or WCC. Taholo, enthusiastically enquired if the Green Climate Fund could be utilized for something formative, where the intent of some philanthropist could change to something more integrated and translate into bigger projects.

### **5.3 Species Working Group (Mike Donoghue)**

The PIRT Chair, Mike Donoghue informed the Members about the CITES, Secretary General, Mr John Scanlon, visiting SPREP, Samoa, in two weeks' time.

Mike provided the following updates on Species Working Group (SWG); indicating that the second Pacific Islands Species Forum, would be the main vehicle to coordinate activities of the Species Working Group; he thanked Helen Pippard for chairing SWG; reiterated on the importance of aligning SWG's work to the Aichi Biodiversity Targets; informed Members that there was provision of having a CITES officer based at SPREP, Samoa, whose work would spread across the region. Mike, highlighted that the Fiji Government had nine species of Rays on the CITES list adding further that Samoa will be co-sponsoring the proposal. Mike also spoke on SPREP's Year of the Whale Campaign which will be launched on the 14<sup>th</sup> April, 2016, at SPREP Headquarters in Apia.

He also indicated that the PIRT Listserve could be utilized as a great information source.

In regards to CITES, the DOE Representative, Eleni informed Members that the Department of Environment is the focal point for CITES and acknowledged with appreciation the overwhelming support received from SPREP.

### **5.4 Pacific Network of Environmental Law (PANEL) – apologies from BJ**

No updates were provided by PaNEL.

Jan Steffen (GIZ, MACBIO Project-Director) suggested that increased cooperation between Working Groups of the Roundtable could be favourable especially with respect to looking at funding or bigger projects. Jan, also requested the PIRT Secretariat if a list of members for each of the working groups could be compiled and circulate to Roundtable Members.

## **Agenda Item 6: High Level Segment – Fiji Department of Environment**

The Department of Environment (Aminiasi Qareqare), informed Members that the Permanent Secretary had suggested to the DOE that as Fiji is undergoing post disaster rehabilitation, rescheduling the HLS to either February or March, 2017.



Fiji Government has announced the new fiscal financial year which will now begin from 1<sup>st</sup> August 2016 and end in 31<sup>st</sup> 2017.

### **Agenda Item 7: Preparations for the 19<sup>th</sup> PIRT Meeting**

With respect to the 19<sup>th</sup> PIRT Annual Meeting, the week of the 11<sup>th</sup>-15<sup>th</sup> July, 2016 were agreed upon by Members for a two day 19<sup>th</sup> PIRT Meeting in Fiji.

### **Agenda Item 8: 2016 Work Plan and calendar of key events**

The work plan and budget was briefly presented by Easter. Please refer Annex 2. The meeting noted key events which the RT will be leading and or participate in.

### **Agenda Item 9: World Conservation Congress**

The IUCN World Conservation Congress (WCC), from 1-10<sup>th</sup> September, 2016 in Hawaii, was suggested to being a great platform for leaders to discuss about the Pacific Ocean by Taholo Kami. The Hokulea-Polynesian Voyaging Society, the Pacific Oceans Summit to 2030 action and the upcoming Pacific Islands Development Conference through East West Center to be held on 31<sup>st</sup> August. Protected Areas should be well supported and represented at the WCC. With President Obama, backing the WCC, a lot of support will be provided.

Other discussions under the agenda are enlisted below:

- There was two spaces at the Pavilion from the 2<sup>nd</sup>-5<sup>th</sup> of September, 2016 with the theme being, "Climate change and Pacific Oceans". Sponsorship for lunch and evening events would also be a great way to explore partnerships.
- The Roundtable should take on two slots at the Hawaii-Pacific pavilion.
- PIRT proposal for knowledge café at WCC was accepted.
- It was important to focus on key targets at the WCC and suggested having biodiversity as key part (Mark O'Brien, Birdlife International).
- More contact should be made to multi-millionaire philanthropists and indigenous foundations for the Pacific Oceans.

## **Agenda Item 10: PIRT financial contributions and budgetary requirements**

The MACBIO Project has been actively supporting the Roundtable (Easter Galuvao).

In the past, each organisation paid an annual fee of 5000 USD. Recently, it has been difficult for organizations to contribute financially unless there is a project. The current practice has been quite flexible and organizations can contribute in many different ways such as sponsoring participants to the PIRT meetings, holding a side event or the likes and or through in-kind technical support (Taholo Kami, PIRT Chair).

Funding could be available for different purposes or specific actions carried out by the Working Groups, providing an example of BIOPAMA support. The Roundtable should not be solely dependent on projects, but seek Member support and proposed that the PIRT Secretariat should develop annual budgets highlighting key items for which funding is required (Jan Steffen, MACBIO Director).

## **Agenda Item 11: Other business**

### **11.1 New PIRT Working Groups**

An interest from Herman Timmermans to set up a Working Group on Ecosystem based Adaptation was expressed (Easter Galuvao).

Creation of new Working Groups should only be encouraged upon strong interest, demonstrated commitment and compliance with TORs (Taholo Kami).

The creation of a new Traditional Knowledge and Indigenous Working Group, did not have any response or updates.

### **11.2 PIRT Communication strategy and visibility**

A new PIRT Visibility and Identity Guide (VIG) has been created to ensure PIRT logo and representation is carried out in accordance and shows transparency as well as standardization. Along with the PIRT VIG, a new PIRT brochure for general use has been designed, ready to be launched at the 19<sup>th</sup> PIRT Annual Meeting. PIRT e-newsletter and website updates were provided. It was emphasized that the current PIRT logo has limitations with respect to its applications (Payal Maharaj, PIRT Coordinator).

Frank Koloi (IUCN-Communications Department) and Payal Maharaj were provided authorization by PIRT Chair, to design new samples before the 19<sup>th</sup> PIRT Annual Meeting, so that it could be presented to the HOO next meeting.

PIRT Communications Strategy and Implementation Plan (CSIP) was vital for the progression of Roundtable work. This idea was originally initiated by Easter Galuvao (Biodiversity Adviser/PIRT Secretariat).

In support of a PIRT CSIP, Scott Radway (SeaWeb Asia Pacific-Director) and Crissy Canlas (SeaWeb Asia Pacific) and Jan Steffen (GIZ-MACBIO Director) suggested that they would be willing to assist with the development of the PIRT CSIP.

### **11.3 Framework M&E support**

The monitoring and evaluation of the Framework for Nature Conservation and Protected Areas in the Pacific Islands Region 2014-2020 was a significant activity and a proposal had been submitted to the 2016 USAID REO Small Grants Application with this regard. An M&E consultant should be recruited at the earliest time possible depending on acceptance of the proposal. PIRT members with in-house M&E experts to consider helping out with the M&E activity, if possible (Easter Galuvao).

### **11.4 PIRT Membership Agreement**

Currently there are eight official members who have signed the PIRT Membership Agreement in 2015; names enlisted below:

1. Conservation International (CI)
2. International Union for Conservation of Nature (IUCN)
3. Society for Conservation Biology Oceania (SCBO)
4. SeaWeb Asia Pacific
5. Secretariat of the Pacific Regional Environment Programme (SPREP)
6. The Nature Conservancy (TNC)
7. Wildlife Conservation Society of Fiji (WCS)
8. World Wildlife Fund (WWF)

At the March 2016 PIRT Planning Meeting, the agreement was signed with the University of the South Pacific (USP) which brings the number of signed members to nine.

PIRT partnership agreement can be signed by regional and international organizations who agree to the Principles and Code of Conduct of the Framework for Nature Conservation and Protected Areas in the Pacific Region 2014-2020; the Agreement is not legally binding.

### **11.5 SPREP Year of the Whale Campaign**

The Year of the Whale (YOW) was a SPREP thematic (Stuart Chape). It would be officially launched by SPREP on 14<sup>th</sup> of April, 2016. It was agreed that the YOW will be launched together with the Moana Pasifika in Fiji.

### **Agenda Item 11: Closing**

Skype participants passed on their thanks for organizing their participation via Skype, however the internet connectivity was very poor.

The meeting was closed at 13.00 hours by the PIRT Chair reiterating on the role of the Roundtable as a mechanism to bring conservation organisations, partners, communities and donors to work together on marine and terrestrial biodiversity conservation in the Pacific region.

### **Agenda Item 12: Signing of the PIRT Agreement with the University of the South Pacific**

The PIRT Membership Agreement was signed by Prof. Rajesh Chandra, Vice Chancellor and President of The University of the South Pacific (USP) and Taholo Kami, PIRT Chair and Director of IUCN-ORO. Stuart Chape, Director BEM, SPREP provided a brief introduction and welcomed Prof. Chandra. Stuart, acknowledged the long history USP had with the Roundtable since its (the Roundtable's) inception in 1998. He congratulated USP on their commitment towards the Roundtable initiatives.

Taholo Kami, appreciated USP's commitment and thanked Prof. Chandra for officially being part of the Roundtable.

Prof. Chandra, remarked that USP was pleased to formalise the participation with the Roundtable and he acknowledged the pioneering contribution of Prof. William Aalbersberg, Prof. Randy Thaman, Dr. Giliane Brodie, Mr. Marika Tuiwawa and the team at the Institute of Applied Sciences (IAS), USP, who actively provided scientific background to organizations. Prof. Chandra, stated that USP will continue to collaborate, support the new Framework, which required a step up by everyone with respect to biodiversity conservation and that USP was pleased to accept the principles behind the Framework.

Prof. Chandra, also stated that, collaboration was vital for the regional good, which was on the top agenda and priority of CROP agencies, (like USP) in the Pacific and part of the strategic plan of USP. With more than 46 years of research excellence by USP, Prof. Rajesh stated that USP was ready to for more significant research and focus with partners on what were the actual needs

for the region. The Vice Chancellor, concluded the short speech thanking the Roundtable Chair and Members.

## Agreed Action Points from the PIRT Planning Meeting

	Decision taken and proposed actions	By (responsible person/organization)	Status
A	<b>PIRT Membership</b>		
1	Organisations like GIZ can sign the PIRT Membership Agreement	Jan Steffen	Taholo stated that organisations like GIZ can become an official Member as the PIRT Membership Agreement is not legally binding  Follow-up with Jan on this
2	The proposed EbA Working Group was requested to provide the necessary requirements to be formally set up as a PIRT WG	Herman Timmermans	Scheduled towards 2017
3	Organizations wishing to sign the PIRT Agreement are invited to identify relevant events for the signing	PIRT Members	Refer PIRT Schedule of Events for 2016
B	<b>PIRT Working Groups</b>		
4	PIP 2016 annual meeting is planned for June in Auckland, Dates to be confirmed and shared with the PIRT Secretariat	Donald Stewart and Dave Moverley	confirmed for June with dates tbc
5	PAWG meeting planned for July back to back with the 19 <sup>th</sup> PIRT meeting	Amanda Wheatley	Date tbc
6	Species Working Group meeting proposed for July during the 19 <sup>th</sup> PIRT meeting	Mike Donoghue	Date tbc
C	<b>PIRT Annual Meeting</b>		

7	Approved the week of the 11 <sup>th</sup> – 15 <sup>th</sup> July, 2016 for the 19 <sup>th</sup> PIRT Meeting, in Fiji	PIRT Secretariat	Logistics and content to be developed
8	Continue with the flexible approach to members' contributions to PIRT	PIRT Chair/Secretariat/HOOs	TBD
9	Prepare a budget for all PIRT activities and circulate to HOO	PIRT Secretariat	to be developed
D	<b>High Level Meeting</b>		
10	Confirm with Fiji government on whether it would be possible to re-schedule the HLS to either February or March, 2017	Aminiasi Qareqare, DOE	tbc
E	<b>PIRT Communication</b>		
11	Continue to work on the proposed new set of PIRT Logo and resubmit for consideration at the 19 <sup>th</sup> PIRT meeting	Frank Koloï/Payal Maharaj	work in progress
12	Continue to work on a PIRT Communications Strategy with support from SeaWeb.	Scott Radway, Crissy Canlas, Easter Galauvao and Payal	Meeting with SeaWeb planned for Friday 31st March, 2016
13	Convene a 2 day workshop on the PIRT Communication Strategy which should involved key PIRT decision makers/HOO	Scott Radway, Crissy Canlas, Easter Galauvao and Payal	Logistics and dates to be confirmed
F	<b>List of key events/meetings for 2016</b>		
14	Refer Annex 2	Easter/PIRT Secretariat	Attached
15	Year of the Whale launch with Moana Pasifika to launched during the Launch of the Moana Pasifika voyage in Suva	SPREP - Michael Donoghue	confirmed
G	<b>Other strategic matters</b>		
16	Continue to explore ways to strategically engage with donor agencies	PIRT Chair and members	under discussion
H	<b>World Conservation Congress</b>		
17	Secure two spaces for PIRT at the Hawaii and Pacific Pavilion	Fipe/Easter	Proposal submitted to IUCN on Friday 31 <sup>st</sup> March, 2016

I	<b>PIRT Budgetary Plans &amp; Internal Arrangements</b>		
18	Develop annual budgets highlighting key areas/items for which funding is required	PIRT Secretariat	In progress
19	Call for PIRT members with in-house M&E experts to consider helping with the PIRT-Framework M&E activity	PIRT Members	proposed

## Annex 1: Meeting Agenda:

Time	Agenda item
9:00am	Welcome and remarks from the Chair
9:05am	Introduction and remarks from Heads of Organizations and representatives Bridget Kennedy
9:15am	Adoption of agenda
9:20am	Report and update from the Secretariat
9:30am	Brief updates from Working Groups a) The Pacific Invasive Partnership (PIP), Donald Stewart (Birdlife) and Dave Moverley (SPREP) b) Protected Area Working Group (Amanda Wheatley - Chair) c) Species Working Group (Mike Donoghue) d) Pacific Network of Environmental Law (PANEL) – apologies from BJ
10:00am	Morning tea
10:15am	2016 Work Plan and calendar of key events
10:30am	19 <sup>th</sup> PIRT Annual Meeting & HOO Meeting
10:45am	High Level Segment – Fiji Department of Environment
11:00am	World Conservation Congress
11:15am	PIRT financial contributions and budgetary requirements
11:30am	Other business a) New PIRT Working Groups b) PIRT Communication strategy and visibility c) Framework M&E support d) PIRT Membership Agreement e) SPREP Year of the Whale Campaign
11:55am	Closing
12:00pm	Signing of the PIRT Agreement with the University of the South Pacific
12:15pm	Lunch



## Annex 2: PIRT Work Plan and Events Calendar

Date	Activity	Location & venue	Organizers
30 <sup>th</sup> March	PIRT Heads of Organizations Planning Meeting	IUCN ORO Conference room Suva	PIRT Secretariat, SPREP and IUCN ORO
30 <sup>th</sup> March	Signing of PIRT Agreement with USP	IUCN ORO Conference room or USP VC office (tbc)	PIRT Chair, USP VC and SPREP
13 <sup>th</sup> April	Launch of the Moana Pasifika Voyage together with the Year of the Whale Campaign	Suva, Fiji	IUCN, PIRT Chair, SPREP and others (tbc)
14 <sup>th</sup> April	Launch of the SPREP Year of the Whale Campaign	SPREP	SPREP
	Opportunity for PIRT members to sign the PIRT Agreement (tbc)		
6 <sup>th</sup> – 10 <sup>th</sup> June	Pacific Invasive Partnership Annual Meeting	Auckland, New Zealand	PIP working group (Dave Moverley)
11 <sup>th</sup> – 13 <sup>th</sup> July	CBD Aichi Targets 11 and 12 capacity building workshop	Nadi, Fiji	CBD, SPREP and Fiji Government hosted event
July (actual date tbc)	Protected Area Working Group Annual Meeting	Nadi, Fiji	Amanda Wheatley. Tony O'Keefe and Etika Rupeni
July (actual date tbc)	Species Working Group Annual Meeting	Nadi, Fiji	Mike Donoghue and SWG
14 <sup>th</sup> to 15 <sup>th</sup> July	19 <sup>th</sup> PIRT Annual Meeting	Proposing Nadi back to back with the CBD workshop (tbc)	PIRT Chair, Secretariat and members, SPREP and IUCN ORO
	High Level Meeting Rescheduled to 2017		Government of Fiji, DOE
	Opportunity for PIRT members to sign the PIRT Agreement		



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15 <sup>th</sup> – 19 <sup>th</sup> August	Pacific regional joint CBD and CITES Pre-COP Meeting	Samoa	SPREP, Government of Samoa, CITES and CBD Secretariats
	Opportunity for PIRT members to sign the PIRT Agreement		
1 <sup>st</sup> – 10 <sup>th</sup> September	IUCN World Conservation Congress	Hawaii	PIRT Chair and Secretariat, Members and partners
	Opportunity for PIRT members to sign the PIRT Agreement		
27 <sup>th</sup> – 30 <sup>th</sup> September	27 <sup>th</sup> SPREP Meeting	Niue	PIRT Chair, Secretariat, members and partners
	Opportunity for PIRT members to sign the PIRT Agreement		
24 <sup>th</sup> September to 5 <sup>th</sup> October	CITES COP17	Johannesburg, South Africa	SPREP
4 <sup>th</sup> - 17 <sup>th</sup> December	CBD COP13	Cancun, Mexico	SPREP
	Opportunity for PIRT members to sign the PIRT Agreement		

### Annex 3: Report and update from PIRT Secretariat

#	Action to be taken	Responsible person/organization	Status	Remarks
1	Confirm as soon as possible new dates of the high level meeting	Eleni Tokaduadua	Confirmed as per email received from Eleni on 28/01/2016	<ul style="list-style-type: none"> <li>Fiji Government prefers meeting to be in July. Dates TBC</li> </ul>
2	HLS Agenda committee to develop the draft agenda further	HLS Agenda Committee	Refer above	<ul style="list-style-type: none"> <li>Secretariat suggests to reactivate the committee which was selected previously to work with Fiji government (DOE) on a draft agenda</li> </ul>
3	Update the Charter to reflect the new regional framework and circulate to members	PIRT Secretariat	Completed	<ul style="list-style-type: none"> <li>No additional comments</li> </ul>
4	Encourage new members to join PIRT	Chair and Secretariat	Ongoing programme	<ul style="list-style-type: none"> <li>The PIRT Secretariat continues to promote and raise awareness of PIRT through ongoing communication and outreach activities for example through the PIRT Brochure (in progress), PIRT Listserve, PIRT Newsletter and PIRT Website</li> </ul>
5	Endorse the regional framework and sign the updated Charter	PIRT Members (current and new)	Completed	<ul style="list-style-type: none"> <li>Eight members have committed through signing of the PIRT Membership Agreement (IUCN, WWF, WCS, SCBO, SeaWeb, SPREP, TNC, CI)</li> <li>To date, three members (Bird Life International, USP, and AMNH) have expressed interests to sign the Membership Agreement at a date to be decided.</li> </ul>



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6	Arrange for signing of the Charter at key meeting events	PIRT Secretariat	Ongoing	<ul style="list-style-type: none"> <li>Refer 2016 Calendar of Events for opportunities to sign the PIRT Agreement – for organizations that have confirmed</li> </ul>
7	Explore options to convene meetings of PIRT such as using skype, video conferencing, back to back meetings with regional meetings and events	PIRT Secretariat	Work in progress	<ul style="list-style-type: none"> <li>Similar arrangements will be applied for the 2016 PIRT Meeting depending on internet and telephone connections.</li> </ul>
8	Facilitate a process for engaging donors and development partners in the context of the regional framework	Sandeep Singh	Follow up discussions at the HOO meeting in July 2015	<ul style="list-style-type: none"> <li>Further discussions on this matter were held at the HOO Meeting in July during the 18<sup>th</sup> PIRT AM. Refer HOO Meeting Notes.</li> </ul>
9	Issue formal invitation to Fiji as chair of the conference and as a representative of Melanesian sub-region to be a core member of PIRT. Extend invitation to a representative each from Micronesia and Polynesia to be part of the PIRT core group	Chair	Pending (Taholo)	<ul style="list-style-type: none"> <li>This could be picked up as part of the HLS preparations.</li> </ul>
10	Organize and convene a follow up PIRT Meeting back to back with the high	Chair and Secretariat	Ongoing	<ul style="list-style-type: none"> <li>To take advantage of regional events/meetings on issues which requires input from Members example Meeting between PIRT Secretariat and Chair during</li> </ul>



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	level meeting or SPREP meeting to discuss and consider options for Working Groups and PIRT operations			the 26 <sup>th</sup> Annual SPREP Meeting, Apia, September, 2015.
1 1	Invite PIRT members and partners to endorse and sign the framework and noted the SPREP process for endorsing the framework by SPREP members at the upcoming 25 SPREP Meeting	Chair	Ongoing	<ul style="list-style-type: none"> <li>This process is facilitated through the signing of the Membership Agreement</li> </ul>
1 2	Include key messages from Chair of PIRT, Chair of the Conference and Director General of SPREP in the final framework document	Chair and Secretariat	Completed	No comments.
1 3	Need to focus PIRT activities on the implementation of the regional framework and to put in place a robust monitoring and evaluation process	PIRT Secretariat and Chair	In progress	<ul style="list-style-type: none"> <li>To transfer information from Microsoft Word to Microsoft Excel Spreadsheets as per suggestions provided by Members at the 18<sup>th</sup> HOO Meeting.</li> <li>Secretariat is exploring options for recruiting an M&amp;E Specialist/Consultant to assist with this task. This would require funding unless one of the PIRT members could offer to assist with this.</li> </ul>



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1 4	Align the framework with national priorities particularly the NBSAP process	SPREP-PIRT Secretariat	SPREP has completed 2 page brochure, needs to circulate e-copy, ongoing	<ul style="list-style-type: none"> <li>• Circulate e-brochure to PIRT Listserve.</li> </ul>
1 5	Create PIRT Listserve and email address	PIRT Secretariat	Completed	<ul style="list-style-type: none"> <li>• Continue to update and link to PIPAP Listserve</li> </ul>