**ANNEX B — FINANCIAL OFFER FORM**

**Climate Information Services for Resilient Development in Vanuatu (VanKIRAP) Project Graphic Design Service Contract**

**Part 1: Estimated cost and delivery times**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Description of deliverables** | **Estimated number of workdays**  **required** | **Daily rate (USD)** | **Estimated Cost (USD)** |
| 2.3.1 | **A4 products (booklets, flyers etc)** |  |  |  |
| 2.3.2 | **Posters** |  |  |  |
| 2.3.3 | **Newspaper advertisements** |  |  |  |
| 2.3.4 | **Misc. print and event products** |  |  |  |
| 2.3.5 | **Digital** |  |  |  |
| 2.3.6 | **Technical advice** |  |  |  |
| **TOTAL:** | |  |  |  |

**Part 2: Monthly retainer fee**

|  |  |  |
| --- | --- | --- |
| Monthly retainer fee (USD): | **$** | **Workdays included:** |

**Part 3: General Rates\***

|  |  |
| --- | --- |
| **Details** | **Hourly rate (USD)** |
| General graphic design rate (per hour, ex-VAT)) |  |
| General consultancy rate (per hour, ex-VAT) |  |

*\*You may also provide a separate supplementary pricelist for any other related services your business is capable of providing. These extra services and their costs may also be included in the contract, subject to further negotiation.*

A resilient Pacific environment sustaining our livelihoods and natural heritage in harmony with our cultures.

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