

## CIRCULAR

**FILE:** AP 4/12/17; AP\_4/12/18

**TO:** SPREP National Focal Points  
of American Samoa, French  
Polynesia, Guam, New Caledonia,  
Northern Mariana Islands, Tokelau,  
Wallis et Futuna

**DATE:** 11 July 2018

**CIRCULAR:** 18/38

**SUBJECT: Invitation to the Joint Regional ACPMEA2 and Inform Project Meeting,  
17-21 September, 2018, Apia, Samoa**

Dear Focal Points,

The Environmental Monitoring and Governance (EMG) Programme of SPREP is currently executing the EU funded ACPMEA2 Programme and the GEF funded Inform Project which has supported and delivered a number of key targeted interventions to support environmental governance in the region. Both projects are implemented through UN Environment.

The Inform Project is in its second year of implementation and it builds on key outcomes and results of the ACPMEA2 programme. The latter is in its final year of implementation. To ensure there is closer integration of results and sharing of lessons between the two projects, SPREP will convene a regional meeting for the two projects. While the focus of the meeting is on the 14 Pacific island countries who are directly involved in the two projects, however we would like to extend an invitation to representatives of the territories to attend as this would be an excellent opportunity to share experiences, best practices and lessons learnt between and among countries.

The meeting will be held from the 17-21 September, 2018 in Apia, Samoa.

The main objectives of the meeting are to:

- Consolidate results and achievements of the ACPMEA2 programme
- Develop a forward looking strategy and plans to replicate, expand and sustain APCMEA2 results including opportunities to integrate results into the Inform Project and other initiatives and programmes
- Review and assess progress of the Inform Project and conduct capacity building and training on environmental data management and reporting
- Share lessons, best practices, knowledge and experiences through south-south exchange
- Establish and strengthen partnerships and networking across and among key stakeholders and partners

It is envisaged that through this regional meeting, a number of key outcomes would be achieved which could include:

- Consolidation of results and achievements documented and shared
- Roadmap developed on strategies to replicate, expand and amplify results and lessons
- Partnership opportunities and new project ideas developed
- Awareness and understanding on environmental data management and reporting strengthened
- Capacity built to utilize online tools and issues to be addressed documented

The meeting specifically targets technical officers who are actively involved in the State of Environment Reporting and the National Environmental Management Strategy processes. It would also benefit those who are directly involved in environmental data management and reporting.

Unfortunately, due to funding limitation, we are not in a position to fund the participation of territories however, we would kindly request if you could self-fund the participation of your nominees should you wish to accept the invitation.

To assist with logistics of the meeting, appreciate if the attached Nomination Form is completed and submitted to SPREP **no later than 31 July, 2018**. The timely receipt of nominations will assist the organisers in arranging logistics of the meeting. Please email completed forms to [paulinef@sprep.org](mailto:paulinef@sprep.org) and copy [selas@sprep.org](mailto:selas@sprep.org)

A draft provisional agenda for the joint meeting is attached for information with a detailed annotated agenda to be circulated to meeting participants in due course and prior to the actual meeting.

Kindly note that the meeting will be held in English only and once nominations are received, we will liaise directly with the nominated participants on preparations for the meeting including materials and resources to prepare prior to attending the meeting. An Information Note detailing logistics of the meeting will also be circulated in due course.

For more information please contact Pauline Fruean [paulinef@sprep.org](mailto:paulinef@sprep.org) and Sela Soakai-Simamao [selas@sprep.org](mailto:selas@sprep.org)

Yours sincerely,



Kosi Latu  
**Director General**

Attach: Provisional Agenda  
Nomination Form