

## CIRCULAR

**FILE:** AP 2/2/25  
**DATE:** 24 August 2018  
**CIRCULAR:** 18/48

**TO:** PIRTMembers

**SUBJECT:** Consecutive meetings for the Pacific Regional Preparatory Meeting for the Fourteenth Conference of the Parties to the Convention on Biological Diversity (CBD) and the CBD-6th National Report Technical Support Regional Workshop, 24th to 28th September 2018, Samoa

Dear PIRT Members,

Two consecutive meetings will be hosted at the SPREP campus in Apia, Samoa for the:

- Pacific Regional Preparatory Meeting for the 14th Conference of the Parties (CoP) to the CBD, and
- CBD-6th National Report Technical Support Regional Workshop.

These meetings will be held at the SPREP campus in Apia, Samoa. It is anticipated that the country representative for both of these meetings, will in most cases be the same participant.

### CBD Pre-COP Meeting, 24-26 September

In preparation for the 14th CBD CoP, the Secretariat will be conducting a preparatory meeting for the Pacific islands region over three days from the 24<sup>th</sup> to 26<sup>th</sup> September 2018.

The main objective of the Preparatory meeting is to provide a forum for the region in particular those countries that are parties to the CBD to come together and discuss key regional priority issues and prepare regional positions, as appropriate. A key part of the preparatory meeting is to strengthen engagement at COP meeting and continue with the One Pacific Voice which has been a very effective approach adopted by Pacific island countries at past COP meetings.

### CBD 6<sup>th</sup> National Report Technical Support Regional Workshop, 27-28 September 2018.

As part of the technical support project for the Sixth National Reports (6NR) to the CBD, UN Environment and UNDP are holding a regional workshop to assess the status of the reports preparation and to offer technical assistance where needed.

The main objectives of the technical support workshop are:

- Hold a collective discussion on the status of the project implementation, exchange views and share experiences;
- Clarify possible doubts concerning the formats, information sources and tools available;
- Hold one-to-one or small groups sessions to go through the work done so far on the online reporting tool.

Draft provisional meeting agendas for both meetings are attached for your information (Annex 1). Additional information including detailed meeting agendas will be provided in due course.

Please note that SPREP does not have funds to support travel for our PIRT partners, however, we value your participation and expertise that would assist with the Pacific delegation's preparation to the CBD CoP14 meeting. We kindly request to submit your interest to attend by the 31<sup>st</sup> August 2018.

Please contact Amanda Wheatley, Acting Biodiversity Adviser [amandaw@sprep.org](mailto:amandaw@sprep.org) for more information.

Yours sincerely,



Roger Cornforth  
**Acting Director General**

RC/JW/ma

**CBD Pre-COP Meeting**  
**24-26 September 2018**  
**Apia, Samoa**  
**SPREP**

**Provisional Agenda**

1. Official Opening
2. Overview and objectives of the meeting
3. Introductions, Organization of work and Adoption of Meeting Agenda
4. Convention on Biological Diversity - overview of priority issues
5. Key priority issues for the Pacific islands region for CBD
6. Negotiation Training
7. Pacific Voyage Outreach Campaign
8. Strategies for effective engagement at COP meetings
9. Next Steps
10. Closing

**CBD-6NR Technical Support Workshop for Pacific Region**  
**27-28<sup>th</sup> September**  
**Provisional Agenda**

1. Introduction and Opening remarks
2. Workshop Overview and Adoption of the meeting objectives
3. Overview of the 6NR: Structure, workplan and discussion on challenges
4. Tools and guidelines available for 6NR production
5. Meaningful Stakeholder engagement and gender inclusion in BD conservation and reporting
6. Use of Biodiversity indicators in National Reporting: Tips and Information Sources
7. Spatial data and UN Biodiversity Lab  
Assessment of progress towards ABTs/National Targets
8. One-to-one/small group technical support