

CIRCULAR

FILE: HR 15/2 **TO:** SPREP National Focal Points
DATE: 19 September 2024
CIRCULAR: 24/67

Dear Members,

SUBJECT: SPREP REMUNERATION REVIEW - EXTENSION OF CONSULTATION PERIOD INVITATION FOR MEMBERS TO PARTICIPATE IN CONSULTATIONS FOR THE REVIEW OF THE SPREP REMUNERATION SYSTEM AND STAFF TERMS AND CONDITIONS

Reference is made to Circular 24/59 that was circulated on 27 August 2024 with a follow up on 4 September 2024.

At the end of the review consultation period on Friday, 13 September 2024, the Members Working Group for the Remuneration Review noted the advice from Strategic Pay, the independent consultant carrying out this review, regarding the very low level of feedback from Members:

- 12% completed the review questionnaire
- 4% participated in the virtual consultations

To ensure that the review receives adequate feedback from the Members for a balanced assessment and analysis of the Secretariat's Remuneration System and Terms and Conditions, the Members Working Group has agreed to extend the consultation period up to close of business on Friday, 4 October 2024.

Dedicated consultation sessions are scheduled as follows:

- 1) Wednesday 25 September, 2.00pm (Samoa time)
- 2) Monday 30 September, 2.00pm (Samoa time)
- 3) Friday 4 October, 2.00pm (Samoa time)

All Members are cordially invited once again to participate in one of the above sessions. The Members input into this review is crucial. Calendar invites will be sent out shortly. Alternatively, Members can complete the questionnaire in *Annex 1* and return it directly to Don Young (Don.Young@strategicpay.co.nz) and Vineet Vinishma (vineet.vinishma@strategicpay.co.nz). The initial circular provides background information and is reattached as *Annex 2* for ease of reference.



SPREP
Secretariat of the Pacific Regional
Environment Programme

Please confirm your participation for one of the dedicated sessions above and direct any enquiries you may have on this matter to the Human Resources Adviser, Ms Luana Jamieson at luanaj@sprep.org.

Yours sincerely,



Simeamativa Vaai
OFFICER IN CHARGE