

Annex 1

REGISTRATION FORM

to attend

1. The 3rd PSC Meeting of the GEF ISLANDS Pacific Project.
2. Asia Pacific Sub-Regional Preparatory meeting of Pacific States for the 2025 Meetings of the COP to the BRS Conventions.
3. STAC 10 of the Waigani Convention.

Instructions: In light of the national arrangements for the Basel/Waigani focal point and the GEF ISLANDS Project focal point, we kindly ask that if these two areas share **the same lead focal point**, please nominate that person only. However, if they have **different focal points**, both can be nominated. Also, since this Basel/Waigani meeting is a preparatory meeting for the BRS Convention meeting in Geneva in April/May 2025, we request that the nominee for these meetings be the same person attending the Geneva meeting.

10-14 March 2025, Rarotonga, Cook Islands

To confirm your attendance at this event please complete and return this form

NO LATER THAN 18 November 2023

to: joshuas@sprep.org and deans@sprep.org

[cc: reneek@sprep.org](mailto:reneek@sprep.org)

Form-1:

If the same focal point for GEF ISLANDS Pacific and Basel/Waigani, please fill forms (1) and (3) only and disregard form (2).

	Are you the GEF ISLANDS Focal Point?	Y N	Are you the Basel/Waigani Focal Point?	Y N	Are you attending the BRS Convention in April/May 2025?	Y N
Personal Information	Title (Mr/Mrs/Ms/Dr)		First Name		Family Name	
	Name to be shown on name badge					
	Citizenship		Passport No.		Date of Birth	
	Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Other <input type="checkbox"/>		
Professional Information	Job Title					
	Organisation					
	Department					
	Office Address					
	City		Post Code			
	Country					

	Email		Website	
	Office Telephone (Inc. Country Code)		Mobile Telephone (Inc. Country Code)	
	Assistant's Name		Assistant's email	
Dietary Requirements	Please provide details of any special dietary requirements/allergies. Special meals will only be available to those who have requested them.			
Data Protection	<p>We may, on occasion, provide your name and contact details to Government Departments of SPREP member Countries to facilitate visa and travel arrangements. Please confirm your consent to this information being shared.</p> <p><input type="checkbox"/> Yes, I am happy for my details to be shared</p> <p><input type="checkbox"/> No, I would prefer you didn't share my details</p>			
Passport biodata	Please provide a copy of your passport biodata page.			

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Form-2:
If focal points are **different** for GEF ISLANDS Pacific and Basel/Waigani, please fill in this form for the second nominee to attend along with the first nominee.

	Are you the GEF ISLANDS Focal Point?	Y N	Are you the Basel/Waigani Focal Point?	Y N	Are you attending the BRS Convention in April/May 2025?	Y N
Personal Information	Title (Mr/Mrs/Ms/Dr)		First Name		Family Name	
	Name to be shown on name badge					
	Citizenship		Passport No.		Date of Birth	
	Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Other <input type="checkbox"/>		
Professional Information	Job Title					
	Organisation					
	Department					
	Office Address					
	City		Post Code			
	Country					

	Email		Website	
	Office Telephone (Inc. Country Code)		Mobile Telephone (Inc. Country Code)	
	Assistant's Name		Assistant's email	
Dietary Requirements	Please provide details of any special dietary requirements/allergies. Special meals will only be available to those who have requested them.			
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Passport biodata	Please provide a copy of your passport biodata page.			

Form-3: Financial, Accommodation and Confirmation of Nomination(s)		
Financial Support to attend	<p>Flights and DSA's for the nominated participants to the 3rd ISLANDS PSC Meeting, BRS Prep Meeting and STAC-10 Waigani meeting will be provided. Please read and complete the forms carefully. We will contact participants directly regarding any requests for financial support. Country nominating official to confirm if financial support is requested for representative(s) to attend the meetings.</p> <p><input type="checkbox"/> Yes, I am seeking financial support <input type="checkbox"/> No, I am not seeking financial support</p>	
Accommodation	<p>Important note: SPREP will not book accommodation for any participant but will provide DSA for each representative from each participating country, which will cover accommodation expenses (see above for details on Financial Support).</p> <p>Bookings should be made directly with your chosen accommodation provider.</p>	
<p><i>Once we receive this registration form, we will send a General Information document for further details about your participation to these meetings, including meeting agenda, venue, visa's, travel information, etc.</i></p>		
Confirmation of Nomination	Name of Nominating Official	
	Position	
	Signature	
	Date	

Thank you for completing the nomination form