

CLARIFICATION QUESTIONS

RFT: PBS 2024 – 008
File: AP 2/43
Date: 3rd September 2024
To: Interested Service Providers/Consultants.
Contact: procurement@sprep.org

Subject: Request for tenders (RFT): Review of the Regional Environmental Indicators for State of the Environment Reporting and other environmental reporting requirements of the Pacific Island Countries (Service based Consultancy) (Act1.3.2)

Question 1:

This is in relation to Task 3.4 or any other task. Could you please detail any in-person requirement for this project, and where this in-person requirement would be?

Response:

There is no 'in-person' requirement for this project is foreseen, all tasks are expected to be conducted virtually, this also applies to Task 3.4. However, if travel is deemed necessary at a later stage in the consultancy for any of the tasks, it will be covered by SPREP. This will be based on discussion between SPREP and the consultant on justification of the need for an 'in-person' presence, and approval by SPREP.

Question 2:

If there is a travel requirement, please confirm how travel arrangements are to be organised

Response:

As the work arrangement is home- based, travel for approved missions in consultation with SPREP, if foreseen will be covered by SPREP in line with SPREPs Travel policy and procedures.

Question 3:

Are there expectations for how much consultation (e.g., number of people/parties) is to be undertaken for Objective 5/Task 3.3?

Response:

The consultation process is expected to be conducted as widely as possible, however, the base stakeholders are outlined in the ToR.

Question 4:

Noting that the consultant will organise the Task 3.3 consultation process, will SPREP identify and coordinate consultation participants?

Response:

SPREP can identify stakeholders to be consulted, provide stakeholders with an introductory notification of the purpose/objectives of the consultation, and introduce the consultant. After which, the consultant will be responsible for coordinating the stakeholders.