

CLARIFICATION QUESTIONS

RFT: PWP-139-CON
File: AP_6/5/8/4
Date: 04 October 2024
To: Interested Consultants
Contact: PWP Finance and Procurement Officer

Subject: Request for tenders (RFT): Consultancy to support the design and implementation of the Samoa Product Stewardship Scheme.

1. Administration, inception – roles and responsibilities: will SPREP provide a list of the current key stakeholders and any information on consultation held to date to the successful tenderer/s?
 - Yes
2. Component 1, item 1 – review of Samoa’s ARFD Feasibility Report and the E-waste take back scheme – this item suggests that it is a review and update. The scope also details about the requirement for detailed data analysis being undertaken, which suggests more work than for a review and update are required. Can you confirm please?
 - We require a review to identify gaps and recommendation on how this will need to be improved.
3. Component 1, item 2 – Identify scheme activities to achieve effective operation of the PSS in Samoa. Can SPREP confirm the number of site visits to waste facilities and also community visits expected for this item please? Is travel to outer islands anticipated?
 - We anticipate a three-day visit to waste facilities as there are not many and all are located in Upolu. Travel to outer islands is not required. A final consultation is needed to present the PSS design to all national stakeholders.
4. Component 1, Host consultation #1, #2 and #3 – Are SPREP expecting the workshops listed under host consultation items to be delivered in person?
 - We expect 2 face to face consultations – one to be undertaken during facility visits and one to present the final PSS design.
5. Component 1, item 3 – Identify options for physical equipment and facilities does SPREP have an expectation of how much more consultation and site visits they are anticipating here as the scope refers to as required.
 - We anticipate only one site visit to waste facilities. The objective of the site visit is to get an understanding of the operation and the distance to targeted materials.



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6. Component 3, items 4 and 5 – policy note, the description refers to a drafting note to summarise...with consultant outputs referring to drafting notes – can you clarify please? Item 5 refers to the legislative drafting notes, so we are seeking clarity item 4 and 5 and the required inputs and outputs please?
- Consultants are to supply both a Policy Note and a Legislative Drafting Note.