



## CLARIFICATION QUESTIONS

RFT: PCCC\_2024\_005  
File: AP\_3/33  
Date: 08 August 2024  
To: Interested Service Providers  
Contact: Maraea S. Pogi ([maraeap@sprep.org](mailto:maraeap@sprep.org))

**Subject: Request for tenders (RFT): Review of the Pacific Climate Change Research Roadmap (2017 - 2026)**

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### **Question 1:**

Is Deliverable 2 intended to be an in-person workshop? If so, is it intended to align with a pre-existing regional meeting?

#### Response:

Yes, deliverable 2 is intended to be an in person workshop. Yes it will align to an existing regional meeting.

### **Question 2:**

Please provide further details regarding Deliverable 3 ('the survey') as there is no mention in the RFT and to how it supports the scope of work.

#### Response:

The consultant will be responsible for the analysis only of the survey to support the review of the roadmap. The development, dissemination and collection of the survey will be conducted by PCCC.

### **Question 3:**

Is there a budget envelope for this work?

#### Response:

Yes, unfortunately it cannot be disclosed at this time as it is part of the evaluation as per RFT.

### **Question 4:**

Is SPREP open to proposals that change the methodologies, key deliverables and milestones as described in the RFT, that still meet the objectives of the work?

#### Response:

Preference is for proposals to align to the methodologies, key deliverables and milestones as described in the RFT.

### **Question 5:**

Could an indicative budget be provided for this project?

#### Response:

Please refer to question 3



**Question 6:**

Is there a preferred approximate number of relevant stakeholders to consult for the initial consultation and the workshops?

Response:

The number of stakeholders is approximately 20 – 30 stakeholders

**Question 7:**

Please confirm the expected number of workshops (1 or more than 1?)

Response:

There is one (1) main workshop with the main stakeholders

**Question 8:**

Please confirm if the Methodology Step 1 desktop evaluation is the survey referred to in Deliverable 3.

Response:

No, these are separate deliverables. The desktop evaluation is the consultant's desktop review of the PCCSSRR and submission of the workplan.

**Question 9:**

Please confirm if there will be travel involved and whether or not it is necessary for the consultant to include travel costs in the project budget. If there is travel involved please confirm the associated tasks (e.g., only for the workshop delivery?)

Response:

The travel will be covered by the PCCC which includes a ticket and DSA. The consultant will be responsible for the presentation of the outputs for the consultancy

**Question 10:**

Could PMC-7 include a Roadmap consultation session with the 14 NMHS representatives?

Response:

Yes, there will be preliminary meetings where it is planned to have consultations for the roadmap and the progress will also be provided in the PMC plenary including the 14 NMHS

**Question 11:**

Will SPREP be willing to coordinate an additional consultation meeting in late September or early October to capture feedback from the PCCC advisory Board, PIETR panel, Pacific RCC-N members, Weather Ready Pacific, Regional Training Centre, and Regional Instrument Centre? Are there opportunities to add a half-day to a full-day Roadmap workshop to another climate workshop that has already been scheduled where diverse stakeholders can congregate in person

Response:

Yes there is an opportunity for consultations in October either in person or virtually.



**Question 12:**

If a draft Roadmap report was available by late October, can SPREP organize a review process in November to allow (a) key stakeholders to have their say and (b) final comments from the PCCC advisory board and the PIETR panel? Since many of the key stakeholders will be attending COP29 from 11-22 November, would it be possible to organize a Roadmap side-meeting at COP29 to gather feedback on the draft report

**Response:**

Yes this could be arranged by email approval.

**Question 13:**

Will the survey results be available for analysis in early September? What is the survey data's scope and format (multiple choice, open-ended questions)?

**Response:**

Yes, format is multiple choice and open ended questions to provide a review of climate change research priorities and progress to date.

**Question 14:**

Can you provide the questions in the survey and who the survey was sent to?

**Response:**

Yes, find the link and it is disseminated to climate change focal points, Met directors and etc.

**Question 15**

Will SPREP organize all stakeholder consultation meetings?

**Response:**

Yes, SPREP will organize the consultations meetings

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**Response:**

Yes, SPREP will organize the consultations meetings

**Question 17**

Can you clarify the working group's role as it relates to this commission?

**Response:**

Review the deliverables of the consultant

**Question 18**

Depending on stakeholder feedback, is there scope for adjusting the current Roadmap Pillars and adding new Pillars to improve the path to impact?

**Response:**

Yes, hence the review



**Question 19**

Is there a target budget for the Implementation Plan?

Response:

It is open at the moment

**Question 20**

Is there an indicative budget for this scope of work?

Response:

Please refer to question 3