REQUEST FOR TENDERS

RFT: 2024/030_ReAd
File: AP_2/44
Date: 04 September, 2024
To: Interested Service Providers
From: Loraini Sivo, Project Manager PEBACC+

Subject: Request for tenders (RFT): Technical Training and Demonstration set up on Land Use Management and Agroforestry Approach- Barana Community Nature and Heritage Park READ-VERTISEMENT

1. Background

i.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.

1.2. SPREP approaches the environmental challenges faced by the Pacific guided by four simple Values. These values guide all aspects of our work:

- We value the Environment
- We value our People
- We value high quality and targeted Service Delivery
- We value Integrity

1.3. For more information, see: www.sprep.org.

2. Specifications: statement of requirement

2.1. SPREP wishes to call for tenders from qualified and experienced service provider to deliver the training and the demonstration set up on land use management and agroforestry approach working with seven (7) villages located in Barana Nature and Heritage Park. These communities cover 50% of the total population within the Park area.

The training will target community farmers conducting subsistence, commercial and/or semi commercial located within the Barana Heritage and Nature Park. The objective of the training would be to equip the community members of Barana with the necessary knowledge and skills to engage in sustainable agriculture, land use, and agroecology practices. This training aims to:

Raise awareness: Educate community farmers about the importance of sustainable land management and the benefits of adopting environmentally friendly farming practices.
Build capacity: Provide technical training and hands-on demonstrations to enhance the community farmer's understanding of sustainable agriculture techniques, such as diversified crop rotations, intercropping, and reduced tillage.
Promote resilience: Enable the community farmers to adapt to environmental challenges, including climate change impacts like floods, droughts, and soil degradation, by implementing resilient farming methods.
Encourage conservation: Foster a sense of stewardship among community farmers towards their local ecosystem, emphasizing the importance of preserving natural habitats and biodiversity.

Empower livelihoods: Empower community farmers to improve their agricultural productivity and livelihoods while simultaneously safeguarding the integrity of the water catchment areas and surrounding ecosystems.

Create synergies with ongoing Kiwa supported project such as the SPC – POLFN (Pacific Organic Learning Farm Network) in the Solomon Island and create a platform of learning between PEBACC+ and POLFN.

2.2. The Terms of Reference of the consultancy are set out in Annex A.

2.3. The successful consultant must supply the services to the extent applicable, in compliance with SPREP's Values and Code of Conduct: https://library.sprep.org/sites/default/files/sprep-organisational-values-code-of-conduct.pdf. Including SPREP's policy on Child Protection, Environmental Social Safeguards, Fraud Prevention & Whistleblower Protection and Gender and Social Inclusion.

2.4. SPREP Standard Contract Terms and Conditions are non-negotiable.

3. Conditions: information for applicants

3.1. To be considered for this tender, interested consultants must meet the following conditions:

i. Must be based in the Solomon Islands and meet local legal requirements as a consultant
ii. Must be able to speak the local language or Pidgin where needed
iii. Submit a detailed Curriculum vitae detailing qualification and previous relevant experience as per the scope of work;
iv. Provide three referees relevant to this tender submission, including the most recent work completed;
v. Complete the **tender application form** provided *(Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).*
Provide examples of past related work outputs
For the Technical and Financial proposals, you may attach these separately.

3.2 Tenderers must declare any areas that may constitute conflict of interest related to this tender and sign the **conflict-of-interest form** provided.

3.3 **Tenderer is deemed ineligible due to association with exclusion criteria, including bankruptcy**, insolvency or winding up procedures, breach of obligations relating to the payment of taxes or social security contributions, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, grave professional misconduct including misrepresentation, corruption, participation in a criminal organisation, money laundering or terrorist financing, child labour and other trafficking in human beings, deficiency in capability in complying main obligations, creating a shell company, and being a shell company.

3.4 Tenderer must sign a declaration of **honour form** together with their application, certifying that they do not fall into any of the exclusion situations cited in 3.3 above and where applicable, that they have taken adequate measures to remedy the situation.

4. Submission guidelines

4.1. Tender documentation should demonstrate that the interested consultant satisfies the conditions stated above and in the Terms of Reference and is capable of meeting the specifications and timeframes. Documentation must also include supporting examples to address the evaluation criteria.

4.2. Tender documentation should be submitted in English and outline the interested consultant's complete proposal:

a) **SPREP Tender Application form and conflict of interest form.** *(Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).*
Provide examples of past related work outputs
For the Technical and Financial proposals, you may attach these separately.

b) **Honour form**

c) **Curriculum Vitae** of the proposed personnel to demonstrate that they have the requisite skills and experience to carry out this contract successfully.

d) **Technical Proposal** which contains the details to achieve the tasks outlined in the Terms of Reference.

e) **Financial Proposal** – Breakdown cost for the services to render as per deliverables outlined in Annex A. The cost must be inclusive of all foreseen expenses.

f) Where relevant provide:
   i. Business registration/license (For Entities/ Individual consultant's as per relevant national legislations)
   ii. Tax Identification Number (TIN) Letter (If applicable for Individual consultant's as per relevant national legislations)

4.3. Provide three referees relevant to this tender submission, including the most recent work completed.

4.4. Tenderers/bidders shall bear all costs associated with preparing and submitting a proposal, including cost relating to contract award; SPREP will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

4.5. The tenderer/bidder might be requested to provide additional information relating to their submitted proposal, if the Tender Evaluation Committee requests further information for the purposes of tender evaluation. SPREP may shortlist one or more Tenderers and seek further information from them.

4.6. The submitted tender proposal must be for the entirety of the Terms of Reference and not divided into portions which a potential tenderer/bidder can provide services for.

4.7 The Proposal must remain valid for 90 days from date of submission.

4.8 Tenderers must insist on an acknowledgement of receipt of tender.

5. Tender Clarification

5.1. a. Any clarification questions from applicants must be submitted by email to procurement@sprep.org before 9 September 2024. A summary of all questions received complete with an associated response posted on the SPREP website www.sprep.org/tender by 11 September 2024.

b. The only point of contact for all matters relating to the RFT and the RFT process is the SPREP Procurement Officer.

c. SPREP will determine what, if any, response should be given to a Tenderer question. SPREP will circulate Tenderer questions and SPREP's response to those questions to all other Tenderers using the SPREP Tenders page (**https://www.sprep.org/tenders**) without disclosing the source of the questions or revealing any confidential information of a Tenderer.

d. Tenderers should identify in their question what, if any, information in the question the Tenderer considers is confidential.

e. If a Tenderer believes they have found a discrepancy, error, ambiguity, inconsistency or omission in this RFT or any other information given or made available by SPREP, the Tenderer should promptly notify the Procurement Officer setting out the error in sufficient detail so that SPREP may take the corrective action, if any, it considers appropriate.

6. Evaluation criteria

6.1. SPREP will select a preferred contractor on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tender satisfies the following criteria:

6.2. A proposal will be rejected if it fails to achieve 70% or more in the technical criteria and its accompanying financial proposal shall not be evaluated.

I. Technical Score – 80%

Criteria	Details	Weighting
Experience	i. Holds a degree in agriculture, environmental science, agroecology, sustainable development, or a related field would provide a strong foundation for understanding the principles and practices of sustainable agriculture and land use management.	5
	ii. Demonstrated experience and knowledge of sustainable agriculture techniques, including crop rotation, intercropping, agroforestry, soil conservation, water management, and integrated pest management.	10
	iii. Familiarity with agroecological principles and their application in sustainable farming system.	10
	iv. Understanding of climate change impacts on agriculture and adaptation strategies for resilient farming.	10
	v. Experience in developing training curricula and materials tailored to the needs of diverse audiences, particularly rural communities.	10
	vi. Strong facilitation skills to engage participants in interactive learning activities and foster knowledge sharing and participation.	10
	vii. Experience working with rural communities, particularly in the context of agricultural extension	

		services, community development projects, or environmental conservation initiatives.	10
	viii.	Capacity to work collaboratively with diverse stakeholders, holding community leaders, government agencies, NGOs, and other partners involved in the project.	5
	ix.	Technical Proposal - Proposed methodology and workplan to undertake the tasks outlined in the terms of reference, including timelines to complete the deliverables.	10

II. Financial Score – 20%

The following formula shall be used to calculate the financial score for ONLY the proposals which score 70% or more in the technical criteria:

$$\text{Financial Score} = a \times \frac{b}{c}$$

Where:
a = maximum number of points allocated for the Financial Score
b = Lowest bid amount
c = Total bidding amount of the proposal

7. Variation or Termination of the Request for Tender

7.1 a. SPREP may amend, suspend or terminate the RFT process at any time.

b. In the event that SPREP amends the RFT or the conditions of tender, it will inform potential Tenderers using the SPREP Tenders page (**https://www.sprep.org/tenders**).

c. Tenderers are responsible to regularly check the SPREP website Tenders page for any updates and downloading the relevant RFT documentation and addendum for the RFT if it is interested in providing a Tender Response.

d. If SPREP determines that none of the Tenders submitted represents value for money, that it is otherwise in the public interest or SPREP's interest to do so, SPREP may terminate this RFT process at any time. In such cases SPREP will cancel the tender, issue a cancellation notice and inform unsuccessful bidders accordingly.

8. Deadline

8.1. **The due date for submission of the tender is: 18 September 2024 midnight (Apia, Samoa local time).**

8.2. Late submissions will be returned unopened to the sender.

8.3 Please send all tenders clearly marked: RFT 2024/030 - Technical Training and Demonstration set up on Land Use Management and Agroforestry Approach- Barana Community Nature and Heritage Park

Mail: SPREP
Attention: Procurement Officer
PO Box 240
Apia, SAMOA
Email: tenders@sprep.org (MOST PREFERRED OPTION)
Fax: 685 20231
Person: Submit by hand in the tenders' box at SPREP reception,
Vailima, Samoa.

Note: Submissions made to the incorrect portal will not be considered by SPREP. If SPREP is made aware of the error in submission prior to the deadline, the applicant will be advised to resubmit their application to the correct portal. However, if SPREP is not made aware of the error in submission until after the deadline, then the application is considered late and will be returned unopened to the sender.

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.

SPREP reserves the right to enter into negotiation with respect to one or more proposals prior to the award of a contract, split an award/awards and to consider localised award/awards between any proposers in any combination, as it may deem appropriate without prior written acceptance of the proposers.

A binding contract is in effect, once signed by both SPREP and the successful tenderer. Any contractual discussion/work carried out/goods supplied prior to a contract being signed does not constitute a binding contract.

For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website http://www.sprep.org/accountability/complaints

Annex A: Terms of Reference

Technical Training and Demonstration set up on Land Use Management and Agroforestry Approach- Barana Community Nature and Heritage Park

Duty Station	Honiara, Solomon Islands
Type of Assignment	Technical Support
Level of Engagement	National
Languages Required:	English & Solomon Islands
Expected Start Date	As soon as contract is signed
Engagement Duration	**September 2024 – November 2025 (14 months)**
Supervisor:	**PEBACC+ Solomon Islands Project Coordinator**

Background

The Secretariat of the Pacific Regional Environment Programme (SPREP) is implementing the Pacific Ecosystem-based Adaptation to Climate Change Plus (PEBACC+) project. It is a sub-regional project designed to explore and promote the uptake of ecosystem-based management approaches in planning for climate change adaptation in the Pacific Island Region. The 4-year project is an initiative supported by Kiwa with funds from France, the European Union, Canada, New Zealand, and Australia. It is implemented by SPREP in collaboration with the Governments of Fiji, Vanuatu and Solomon Islands, New Caledonia and Wallis and Futuna and in partnership with conservation and community development NGOs.

Project Introduction and rationale

The PEBACC+ will be implementing a series of continues ecosystems-based adaptation options activities at the site, policy and institutional levels. The project aims to address the current challenges of climate change adaptation through the implementation of nature-based solutions (NbS) and Ecosystem Base Approaches to climate change (EbA) in the Pacific and in so doing, PEBACC+ will strengthen the resilience of ecosystems, economies and people to the impacts of climate change, how human activities are impacting on ecosystems and ensuring that interventions are targeted at addressing the root causes while at the same time investing in restoration activities.

PEBACC+ specific objective is to develop, sustain and institutionalize the EbA and NbS approach to climate change adaptation in the target countries and territories through:

Component 1: Strengthen stakeholders' experience in the practical implementation of EbA and NbS as a climate change adaptation strategy in Fiji, Vanuatu & Solomon Islands

Component 2: Integrate and support the implementation of EbA and NbS approach as a strategy contributing to climate change adaptation in New Caledonia and Wallis and Futuna

Component 3: Strengthen regional cooperation among Pacific Countries and Territories on ecosystem-based adaptation by promoting the sharing of experiences and lessons learned from projects to increase the resilience of people and ensure the sustainability of EbA implementation activities.

In the Solomon Islands the PEBACC+ project will continue to implement a range of EbA options and activities at the historical sites of Barana Community Nature, and Heritage Park and Honiara Botanical Garden. It will also be scaling out EbA options in South Malaita, Malaita Province.

Site specific and activity rationale

Mountain ecosystems support various services including water, food, clean energy and livelihoods, minerals, and a areas of great cultural importance. The Barana community, situated at Mt Austin, Guadalcanal, near Honiara city is in an upper catchment area that provide ecosystem services to Honiara City. This community has established a conservation area currently under management, and which consisted of upland forests and hills with a mixed forest composition, lowland forest fragments, riparian forests along rivers, degraded rainforests and secondary regrowth, patches of regenerated forest, grassland areas with fern and fire-resistant shrubs and six main rivers that flow into the Mataniko River and the Lunga River.

The mountain ecosystem at Barana has supported and maintained Barana community people with regards to agriculture and food security for decades. Evidently, 80 percent of people in Solomon Islands are predominantly engaged in subsistence agriculture, with the sector deemed to be significant with its contribution to the country's GDP. Barana Community is amongst those, as majority of people are engaged as subsistence farmers. The current population of Barana Community is approximately 900 people, with majority subsistence farmers and gardeners.

Despite the importance of agriculture in the country and communities, it remains underutilised due to constraints and factors. Amongst other factors, unsustainable land use patterns continue to threaten land and environment in Solomon Islands and at the Barana Community. The Honiara ESRAM has identified that unsustainable land use practices such as deforestation and unsustainable agricultural practices has contributed to the deterioration of the Catchment areas in which the Barana community coexists. Other unsustainable practices are also contributing to the demise of the Barana catchment area ecosystems. These include clearing of vegetation (including along water courses) and destruction of habitat due to shifting agriculture expansion, expansion of housing areas, forestry, and other agricultural activities; poor waste and sanitation practices and lack of waste management services; rapid population growth and urbanisation; invasive species and climate change impacts due to unusual weather patterns and events. Climate change impacts include intense rainfall causing flooding and erosion; periods of drought affecting vegetation and water shortages for local communities; drought fires caused due to extreme temperatures.

On the outset, any agricultural activity in a water shed and water catchment community such as Barana need to be engaged in sustainable agricultural practices to ensure water catchments are safeguarded and, they continue to support the crucial ecosystem functions that they play in the ecosystem. One approach that boasts sustainability in the agriculture domain is the implementation of Sustainable Land Management approaches which are considered essential to addressing issues related to land degradation as well as maximising resilience of the ecosystems that support people at the first place. This means the establishment of a combination of different farming practices in large parts of the catchment, restoration, or conservation of different semi-natural landscape elements and, in crucial areas, strong extensification or even, if necessary, abandonment of agriculture.

Moreover, small scale ago ecology farming techniques are also encouraging for people of Barana as this will contribute to ensuring the integrity of the water catchment areas and the ecosystem integrity in which the people of Barana have enjoyed for years. Among the most promising farming practices are different agroecological practices, as many showed reduced leaching or transfer of nutrients to groundwater or surface waters and decreased pesticide use. Examples are diversified crop rotations, intercropping, cover crops, cultivar mixtures, no or reduced tillage, direct seeding, split fertilization, agroforestry, biological pest control and integration of semi-natural landscape elements around fields and at the farm and landscape scale.

These sustainable agriculture and farming practices are not only ideal but are also supported by national policies and strategies of the Solomon Islands Government. The Solomon Islands national agriculture strategy advocates agriculture sector investments with a specific mention in the current policy focusing on community-based land use planning which should be underpinned by sustainable farming systems according to agroecology. It is also an important undertaking that synergies with other partners such as SPC, Kastom Gaden will be made to ensure, a learning network is provided and the farmers at Barana are supported through this network.

PEBACC+ project will provide interventions in a series of Ecosystem based Adaptation (EbA) options interventions as identified in Activity 1.1.2. In this regard, PEBACC+ will be supporting ecosystem and forest rehabilitation of the Barana Community Nature and Heritage Park. This will comprise trainings focused on sustainable agriculture, sustainable land use and Agroecology. Such trainings and demonstration will enable that community people of Barana to build their capacity on acquiring technical knowledge and enhanced technical knowledge on sustainable land use management, and agroecology.

Objectives:

A service provider is required to deliver the training and the demonstration set up on land use management and agroforestry approach working with seven (7) villages located in Barana Nature and Heritage Park. These communities cover 50% of the total population within the Park area.

The training will target community farmers conducting subsistence, commercial and/or semi commercial located within the Barana Heritage and Nature Park. The objective of the training would be to equip the community members of Barana with the necessary knowledge and skills to engage in sustainable agriculture, land use, and agroecology practices. This training aims to:

Raise awareness: Educate community farmers about the importance of sustainable land management and the benefits of adopting environmentally friendly farming practices.
Build capacity: Provide technical training and hands-on demonstrations to enhance the community farmer's understanding of sustainable agriculture techniques, such as diversified crop rotations, intercropping, and reduced tillage.
Promote resilience: Enable the community farmers to adapt to environmental challenges, including climate change impacts like floods, droughts, and soil degradation, by implementing resilient farming methods.
Encourage conservation: Foster a sense of stewardship among community farmers towards their local ecosystem, emphasizing the importance of preserving natural habitats and biodiversity.
Empower livelihoods: Empower community farmers to improve their agricultural productivity and livelihoods while simultaneously safeguarding the integrity of the water catchment areas and surrounding ecosystems.

Create synergies with ongoing Kiwa supported project such as the SPC – POLFN (Pacific Organic Learning Farm Network) in the Solomon Island and create a platform of learning between PEBACC+ and POLFN.

Scope of work:

The following services are expected:

- **Training Needs Assessment**: Conduct an assessment to identify the specific training needs and priorities of the Barana community farmers regarding sustainable agriculture and land use practices. This assessment should consider the existing knowledge, skills, and resources within the community.
- **Training Plan Development:** Develop a comprehensive training plan tailored to the needs and context of the Barana community. The plan should cover topics such as sustainable farming techniques, agroecology principles, soil conservation, water management, and climate change adaptation strategies.
- **Training Delivery:** Facilitate at least four training sessions for community farmers, using a participatory and interactive approach to engage participants effectively. The training should include a mix of theoretical sessions, practical demonstrations, hands-on activities, and group discussions to ensure active learning and knowledge retention. Other Kiwa funded trainings can also be identified in the frame of the SPC led POLFN project in the SI

- **Demonstration Plot Establishment:** Work with Ministry of Agriculture to assist in the establishment of community managed demonstration plots to showcase sustainable agriculture practices in action. This may involve selecting suitable locations, preparing the land, planting crops, and maintaining the plots throughout the training period. During his stage, synergies with other demo-farms setup through the SPC – POLFN can be used as a learning platform on organic farming approaches.
- **Technical Assistance:** Provide technical guidance and support to community members as they implement sustainable agriculture practices on their own farms. Offer advice on crop selection, planting techniques, soil management, pest and disease control, and other relevant topics to optimize farm productivity and environmental sustainability.

- **Monitoring and Evaluation:** Monitor the progress and impact of the training activities, collecting feedback from participants and assessing changes in knowledge, attitudes, and practices related to sustainable agriculture and land use. This will be used as a tracer study to identify the impact that training had on farmers that are trained and to find out whether they are making use of the knowledge/skills acquired through the training. Use evaluation findings to refine training approaches and improve future interventions.

- **Documentation and Reporting:** Document training activities, including lesson plans, training materials, participant attendance, and evaluation results. Prepare regular progress reports detailing the outcomes achieved, challenges encountered, and lessons learned during the training process.
- **Community Empowerment:** Empower community members to take ownership of their learning and continue practicing sustainable agriculture beyond the training period. Encourage active participation, knowledge sharing, and collaboration among participants to foster a culture of sustainability within the community.
- **Synergies with ongoing initiatives**: identification of synergies with planned training and activities in the POLFN demo farm and other similar initiatives to improve networking capacity of farmers at Barana Community Nature and Heritage Park.

Expected Outputs

At the end of this assignment,150 (50 men, 50 women and 50 youths) people trained on sustainable framing techniques within the Barana Heritage and Nature Park are able to:

Adopt sustainable farming practices: Community members can implement sustainable agriculture techniques learned during the training, such as crop rotation, intercropping, and reduced tillage, on their own farms. This adoption can lead to improved soil health, increased crop yields, and reduced environmental impact.
Establishment of demonstration plots: Setting up demonstration plots within the community can showcase the effectiveness of sustainable farming practices. These plots can serve as learning resources for community members and encourage widespread adoption of these techniques.
Enhanced capacity and knowledge: Community members can acquire enhanced technical knowledge and skills related to sustainable agriculture and land use management. This increased capacity can empower individuals to make informed decisions about their farming practices and adapt to changing environmental conditions.
Improved ecosystem resilience: By implementing sustainable farming practices, the Barana community can contribute to the restoration and conservation of local ecosystems. This can enhance ecosystem resilience to climate change impacts such as floods, droughts, and soil erosion.
Community networking and collaboration: The training can facilitate networking and collaboration among community members, as well as with external partners and organizations working on sustainable agriculture and environmental conservation. This collaboration can foster knowledge sharing, resource mobilization, and collective action towards shared goals.

The work conducted through this assignment should be able to contribute to the mentioned targets of the project:

SO 1 &2: The Ecosystem-based Adaptation (EbA) and Nature-based Solutions (NbS) approach as a strategy contributing to climate change adaptation is supported and implemented in the 5 project countries.

- # and type of EbA activities implemented and % of implementation.
- # of beneficiaries from EbA actions implemented (disaggregated by activities, sex and age); [end of project:] % surveyed participants reporting an **increased** involvement into EbA activities
- % women and youth in community involved recognizing an **increased** engagement/participation to decision-making processes and planning regarding EbA
- # of community trainings related to NbS/sustainable resource management;
  # people trained disaggregated by sex and age

Result 1: Support EbA and NbS demonstration activities at the historical PEBACC project sites and expand to new sites, to consolidate and diversify funded adaptation options.

- # small/model farms in conversion or practicing agroecology approaches
- Hectares of land set up as sites for demonstration models to enhance agroecology practices and/or agro-forestry planting and/or mixed plantation

Result 2: Build community capacities regarding NbS approaches and activities

- # of community trainings related to NbS/sustainable resource management;
  # people trained disaggregated by sex and age"
- # of women and youth supported to develop income-generating activities (disaggregated by Women and youth)

Key Deliverables

The following key deliverables will be expected from this assignment:

a) Develop a detailed training plan outlining the topics, objectives, and methodologies covered during the training sessions with at least 4 x training sessions. This training plan should be tailored to the specific needs and context of the Barana community.
b) Develop training materials, including presentations, handouts, manuals, and visual aids, to support the delivery of each training session. These materials should be accessible, engaging, and culturally appropriate for the target audience.
c) Conducted training sessions for community members, covering various aspects of sustainable agriculture, land use management, and agroecology.
d) Setting up of demonstration plots within the community showcasing sustainable agriculture practices such as crop rotation, intercropping, and agroforestry. These plots should serve as practical learning resources for community members.
e) Provide the technical assistance needed for the demonstration sites during the duration of the assignment and conduct regular monitoring and evaluation assessing the progress and impact of the training activities.
f) Document best practices and success stories emerging from the training program, highlighting examples of community members successfully implementing sustainable agriculture techniques and achieving positive outcomes.

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Required Schedule and Deliverables

No.	Deliverables	Tentative Timeline	Fee %

1	Submission of a training plan and list of training materials that will be used for the training.	15 October2024	10%
2	Submission of a list of training materials that will be used	15 November 2024	10%
3	Submission of a training report conducted through the contract period (every 3 months)	30 December 2024 28 March 2025 30 June 2025 30 September 2025	10% 10% 10% 10%
4	Submission of a brief report on the demonstration plots established	30 March 2025	10%
4	Submission of a technical assistance report detailing the setting up of demonstration sites and the types of assistance offered, challenges encountered, and outcomes achieved. The report should also provide monitoring and evaluation assessing the progress and impact of the training activities conducted.	30 September 2025	10%
5	Final Report: A comprehensive final report summarizing the overall outcomes and lessons learned from the training program. This report should provide a detailed analysis of the training process, key achievements, challenges faced, and recommendations for future interventions. It should also include summaries of best practices, and detail tracer assessment on the impacts of the trainings on farmers	15 October 2025	20%

Information on Working Arrangements

- The work will be based at the Barana Community Nature & Heritage Park, in Guadalcanal and should include men, women, and youths. All trainings conducted must include equal number of men, women, and youths.
- Free, Prior and Informed Consent must be obtained prior to rolling out of any activities on the ground especially when working with communities.
- Participation and engagement survey assessment of before and after the activity should be conducted to gauge the level of understanding and participation of target audiences.
- The service provider will be responsible for carrying out all activities that will contribute to achieving the deliverables of the Barana Community Nature Park trainings focused on sustainable agriculture and land use management.
  Deliverable payment is inclusive of all costs that will be covered to carry out the work assigned hence SPREP will not be responsible in covering any other additional costs.

Qualification and Experiences: Apart from individual applications, qualified consortia and organisations are also encouraged to apply. A primary applicant representing a consortia or organsation should meet both the qualification and experience identified.

Qualification
A degree in agriculture, environmental science, agroecology, sustainable development, or a related field would provide a strong foundation for understanding the principles and practices of sustainable agriculture and land use management.

Experiences

- In-depth knowledge of sustainable agriculture techniques, including crop rotation, intercropping, agroforestry, soil conservation, water management, and integrated pest management.
- Familiarity with agroecological principles and their application in sustainable farming system
- Understanding of climate change impacts on agriculture and adaptation strategies for resilient farming.
- Experience in developing training curricula and materials tailored to the needs of diverse audiences, particularly rural communities.
- Strong facilitation skills to engage participants in interactive learning activities and foster knowledge sharing and participation.
- Ability to communicate complex technical concepts in a clear and accessible manner.
- Experience working with rural communities, particularly in the context of agricultural extension services, community development projects, or environmental conservation initiatives.
- Capacity to work collaboratively with diverse stakeholders, including community leaders, government agencies, NGOs, and other partners involved in the project.
- Cultural sensitivity and adaptability to work in multicultural settings, particularly in the context of Pacific Island communities like Barana.

Documentation to be submitted:

- Detailed CV of the main applicant or of team that will work together to deliver this work.
- If an organisation is applying, background detail of organisation and work being carried that is similar to the work required.
- Detailed technical proposal outlining proposed timeline, capacity building approach, stakeholders' analysis and sites that you will work in using the ESRAM mapped information as a guide.