



REQUEST FOR TENDERS

RFT: 2024/021
File: AP_2/18/18/1
Date: 25 June, 2024
To: Interested consultants
From: Dominic Sadler

Subject: Request for tenders (RFT): Regional desktop review of the Clean boats – Clean ports framework and national priority identification for inter-island biosecurity.

1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. SPREP approaches the environmental challenges faced by the Pacific guided by four simple Values. These values guide all aspects of our work:
 - We value the Environment
 - We value our People
 - We value high quality and targeted Service Delivery
 - We value Integrity
- 1.3. For more information, see: www.sprep.org.

2. Specifications: statement of requirement

- 2.1. SPREP wishes to call for tenders from qualified and experienced consultants who can offer their services to conduct a review of the Clean boats – Clean Ports Framework and identify national priorities for inter-island biosecurity.
- 2.2. The Terms of Reference of the consultancy are set out in Annex A.
- 2.3. The successful consultant must supply the services to the extent applicable, in compliance with SPREP's Values and Code of Conduct: <https://library.sprep.org/sites/default/files/sprep-organisational-values-code-of-conduct.pdf>. Including SPREP's policy on Child Protection, Environmental Social Safeguards, Fraud Prevention & Whistleblower Protection and Gender and Social Inclusion.
- 2.4. SPREP Standard Contract Terms and Conditions are non-negotiable

3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested consultants must meet the following conditions:
 - i. Submit a detailed Curriculum vitae detailing qualification and previous relevant experience for each proposed personnel;
 - ii. Provide three referees relevant to this tender submission, including the most recent work completed;
 - iii. Complete the **tender application form** provided (*Please note you are required to complete in full all areas requested in the Form, particularly the Statements to*



*demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).*

Provide examples of past related work outputs

For the Technical and Financial proposals you may attach these separately.

- iv. Must meet local registration requirements where the consultant is based.
- 3.2 Tenderers must declare any areas that may constitute conflict of interest related to this tender and sign the **conflict of interest form** provided.
- 3.3 **Tenderer is deemed ineligible due to association with exclusion criteria, including** bankruptcy, insolvency or winding up procedures, breach of obligations relating to the payment of taxes or social security contributions, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, grave professional misconduct including misrepresentation, corruption, participation in a criminal organisation, money laundering or terrorist financing, child labour and other trafficking in human beings, deficiency in capability in complying main obligations, creating a shell company, and being a shell company.
- 3.4 Tenderer must sign a declaration of **honour form** together with their application, certifying that they do not fall **into** any of the exclusion situations cited in 3.3 above and where applicable, that they have taken adequate measures to remedy the situation.

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested consultant satisfies the conditions stated above and in the Terms of Reference and is capable of meeting the specifications and timeframes. Documentation must also include supporting examples to address the evaluation criteria.
- 4.2. Tender documentation should be submitted in English and outline the interested consultant's complete proposal:
 - a) **SPREP Tender Application form and conflict of interest form.** *(Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).*
Provide examples of past related work outputs
For the Technical and Financial proposals you may attach these separately.
 - b) **Honour form**
 - c) **Curriculum Vitae** of the proposed personnel to demonstrate that they have the requisite skills and experience to carry out this contract successfully.
 - d) **Technical Proposal** which contains the details to achieve the tasks outlined in the Terms of Reference.
 - e) **Financial Proposal** – provide a detailed outline of the costs involved in successfully delivering this project submitted in United States Dollars (USD) and inclusive of all associated taxes.
 - f) Where relevant provide:
 - i. Business registration/license (For Entities/ Individual consultant's as per relevant national legislations)
 - ii. Tax Identification Number (TIN) Letter (If applicable for Individual consultant's as per relevant national legislations)
- 4.3. Provide three referees relevant to this tender submission, including the most recent work completed.

- 4.4. Tenderers/bidders shall bear all costs associated with preparing and submitting a proposal, including cost relating to contract award; SPREP will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 4.5. The tenderer/bidder might be requested to provide additional information relating to their submitted proposal, if the Tender Evaluation Committee requests further information for the purposes of tender evaluation. SPREP may shortlist one or more Tenderers and seek further information from them.
- 4.6. The submitted tender proposal must be for the entirety of the Terms of Reference and not divided into portions which a potential tenderer/bidder can provide services for.
- 4.7. The Proposal must remain valid for 90 days from date of submission.
- 4.8. Tenderers must insist on an acknowledgement of receipt of tender.

5. Tender Clarification

- 5.1. a. Any clarification questions from applicants must be submitted by email to procurement@sprep.org before 10 July 2024. A summary of all questions received complete with an associated response posted on the SPREP website www.sprep.org/tender by 12 July 2024.
- b. The only point of contact for all matters relating to the RFT and the RFT process is the SPREP Procurement Officer.
- c. SPREP will determine what, if any, response should be given to a Tenderer question. SPREP will circulate Tenderer questions and SPREP's response to those questions to all other Tenderers using the SPREP Tenders page (<https://www.sprep.org/tenders>) without disclosing the source of the questions or revealing any confidential information of a Tenderer.
- d. Tenderers should identify in their question what, if any, information in the question the Tenderer considers is confidential.
- e. If a Tenderer believes they have found a discrepancy, error, ambiguity, inconsistency or omission in this RFT or any other information given or made available by SPREP, the Tenderer should promptly notify the Procurement Officer setting out the error in sufficient detail so that SPREP may take the corrective action, if any, it considers appropriate.

6. Evaluation criteria

- 6.1. SPREP will select a preferred consultant on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tender satisfies the following criteria:
- 6.2. A proposal will be rejected if it fails to achieve 70% or more in the technical criteria and its accompanying financial proposal shall not be evaluated.

I. Technical Score – 80%

Criteria	Detail	Weighting
Experience	<ul style="list-style-type: none"> - Consultant/s CV - Proven track record demonstrating a history of completing equivalent projects in the Pacific, on time, to specification and budget 20% ; 	30



	- Demonstrated expertise in biosecurity related to marine invasive species (preferably in the Pacific) 10%	
Technical Proposal / Methodology	- A technical proposal on the approach and methodology to undertake achieve the objective outlined in the TOR	50
	- Provide specific milestones and deliverables for the services	

II. Financial Score – 20%

The following formula shall be used to calculate the financial score for ONLY the proposals which score 70% or more in the technical criteria:

$$\text{Financial Score} = a \times \frac{b}{c}$$

Where:

a = maximum number of points allocated for the Financial Score

b = Lowest bid amount

c = Total bidding amount of the proposal

7. Variation or Termination of the Request for Tender

- 7.1 a. SPREP may amend, suspend or terminate the RFT process at any time.
- b. In the event that SPREP amends the RFT or the conditions of tender, it will inform potential Tenderers using the SPREP Tenders page (<https://www.sprep.org/tenders>).
- c. Tenderers are responsible to regularly check the SPREP website Tenders page for any updates and downloading the relevant RFT documentation and addendum for the RFT if it is interested in providing a Tender Response.
- d. If SPREP determines that none of the Tenders submitted represents value for money, that it is otherwise in the public interest or SPREP's interest to do so, SPREP may terminate this RFT process at any time. In such cases SPREP will cancel the tender, issue a cancellation notice and inform unsuccessful bidders accordingly.

8. Deadline

- 8.1. **The due date for submission of the tender is: 24 July 2024, midnight (Apia, Samoa local time).**
- 8.2. Late submissions will be returned unopened to the sender.
- 8.3 Please send all tenders clearly marked 'RFT 2024/021: **Regional desktop review of the Clean boats – Clean ports framework and national priority identification for inter-island biosecurity**'

Mail: SPREP

Attention: Procurement Officer

PO Box 240

Apia, SAMOA

Email: tenders@sprep.org (MOST PREFERRED OPTION)

Fax: 685 20231

Person: Submit by hand in the tenders' box at SPREP reception,

PO Box 240, Apia, Samoa T +685 21929 F +685 20231 sprep@sprep.org www.sprep.org



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Vailima, Samoa.

Note: Submissions made to the incorrect portal will not be considered by SPREP. If SPREP is made aware of the error in submission prior to the deadline, the applicant will be advised to resubmit their application to the correct portal. However, if SPREP is not made aware of the error in submission until after the deadline, then the application is considered late and will be returned unopened to the sender.

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.

SPREP reserves the right to enter into negotiation with respect to one or more proposals prior to the award of a contract, split an award/awards and to consider localised award/awards between any proposers in any combination, as it may deem appropriate without prior written acceptance of the proposers.

A binding contract is in effect, once signed by both SPREP and the successful tenderer. Any contractual discussion/work carried out/goods supplied prior to a contract being signed does not constitute a binding contract.

For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website <http://www.sprep.org/accountability/complaints>

Annex A: Terms of Reference

1. Context:

The Pacific Regional Invasive Species Management Support Service (PRISMSS) supports countries and communities to take action to address invasive species threats to Pacific Island ecosystems and resilience. PRISMSS, part of the Secretariat of the Pacific Regional Environment Programme (SPREP), works with experienced partners and in-country experts to deliver activities aimed at restoring island resilience by managing invasive species. Building on ongoing work funded by New Zealand Ministry of Foreign Affairs and Trade (NZMFAT) through the Managing the Impacts of Climate Change Adaptation in the Pacific (MISCCAP) project (concluding in October 2024), PRISMSS is aiming to continue increasing its climate impact. MFAT is providing new climate finance funding running from July 2023 – June 2026. This is being provided under a Grant Funding Arrangement (GFA) between MFAT and SPREP, which was agreed in June 2023. The work contributes to the goals and outcomes of Tuia te Waka a Kiwa – the Aotearoa New Zealand International Climate Finance Strategy.

The **PRISMSS Protect Our Islands (POI)** programme focuses on biosecurity. In 2023 a regional framework aiming to improve inter-island biosecurity was developed by Wellington University, New Zealand. This framework, called “Clean Boats, Clean Ports”, was presented to regional stakeholders in October 2023 and an initial regional assessment was completed.

2. Objective:

The first phase of the services will aim to provide SPREP’s invasive species team with a regional analysis of the results received through the first “Clean boats, Clean ports” assessment and extract national priorities from individual country assessments. Based on the analysis and extracted data, the consultant will provide SPREP with a list of recommendations aiming to enhance biosecurity in participating countries.

The analysis will be based on 15 assessment forms, each of which contains answers to 58 multiple choice questions (the headers are presented in Annex 2).

The second phase of the services will be to lead online consultations with 4 countries (no travel required), selected by SPREP based on the results of the first phase. These remote consultations will aim to confirm national priorities and gather more information about technical needs. The consultant/s will provide SPREP with a detailed report of their discussions with the selected countries.

3. Desired timeframe:



Description	Desired delivery date
Inception meeting	Within two weeks of contract signature
Assessment analysis (phase 1)	Mid-August 2024
National priority identification (phase 1)	End-August 2024
Online stakeholder consultations report (phase 2)	Mid-September 2024
Final report	End-September 2024



Clean Boats, Clean Ports – Assessment

1A. The country has a fit-for -purpose legislation/regulation framework for INTERNATIONAL biosecurity

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

1B. The country has a fit-for-purpose legislation/regulation framework for DOMESTIC biosecurity.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

2. Biosecurity/quarantine/invasive species teams have enough staff to do their regular assigned work. This also applies if biosecurity actions are being undertaken by communities.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

3. Biosecurity/quarantine/invasive species teams have all the resources they need to do their regular assigned work.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve



- Yes, we have this/do this and don't need assistance

4. Port workers, government agencies (Customs, Health etc.), and businesses operating at the port are aware of biosecurity risks (species to look out for) and who to contact if any are found.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

5. Domestic boat operators are aware of species to look out for on board and who to contact if any are found.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

6A. Businesses, boat operators, other government agencies, and communities support the work of the biosecurity/quarantine/invasive species teams.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

6B. We have signs at the domestic port advising travelers that they should not transport high risk goods to outer islands.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



7. Our advocacy programme increases awareness of the benefits of invasive species prevention by all sectors/stakeholders (such as travelers, tourist operators, government agencies, communities).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

8. We conduct casual surveillance when incoming vessels are being cleared. E.g, biosecurity officers walk around the ports (and boats and ships if possible) looking for risk issues (rubbish piles, new weeds, standing water, presence of pests ETC

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

9. Boats that use our ports are free of containers that may hold standing water (particularly where cane toads are present at the main island, but also to prevent mosquito spread).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

10. Domestic boats are kept free of rubbish. Rubbish is kept on board until return to the main island. No offloading of rubbish at the destination island.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



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11. We prohibit food storage on boats, other than food brought on board for the journey. Or if kept on board, food is stored in sealed containers or refrigerators (to prevent ants, rats and other animals being attracted to food).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

12. Vessels are berthed, offloaded, and loaded only during daylight hours (to minimise the movement of invasive species from the boats under artificial light).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

13. We undertake visual surveillance of Coconut Rhinoceros Beetle (damage to palm trees).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

14. Rope guards are fitted to prevent animals like rats, mongoose walking off (or onto) boats.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

15. Tourist operators have checklists to outline requirements for visiting protected islands and sites



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- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

16. The iNaturalist app is used as an early warning system for reporting detections of invasive species.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

**17. The Pacific Marine Biosecurity Toolkit is used to assess hulls for biofouling.
I don't know/not my area of responsibility**

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

**18. Waste bins on boats and in ports are treated with residual insecticide.
I don't know/not my area of responsibility**

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

19. We inspect machinery being sent to islands to be sure it is clean (removal of weed seeds, insects, eggs, soil).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority



- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

20. *Aggregates, timber, building materials, machinery, and so on have been appropriately fumigated or cleaned before arrival at the main island. Certificate of clearance is an alternative but must be rigorously implemented.*

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

21. *If fumigation or cleaning prior to arrival is not possible, we prevent the movement of aggregates, soils, plant waste, and so on to other islands or within islands. If movement control is not possible, we raise awareness among people of the weeds ETC*

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

22. *We consistently uphold international biosecurity requirements and obligations.*
I don't know/not my area of responsibility

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this but would like assistance to improve

23. *Biosecurity provisions for preventing domestic movement of invasive species are in place and followed. This could include Legislation, Rules, Protocols, Regulations, or other mandates.*

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



24. Our biosecurity regulations provide for registers or lists of risk invasive species, and these are up to date.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

25. Our biosecurity regulations require international shipping operators (including yachts) to use "all necessary steps" to make sure to animals can leave the vessel.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

26. "All necessary steps" are also implemented for domestic/interisland vessels (such as fishing boats, tourist boats).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

27. Only plants that meet biosecurity regulations are taken on board domestic boats. For example, any soil must be clean and free of insects or eggs of snails; the plants must not be weeds.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

28A. We have a general Emergency Response Plan in place.



- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

28B. Our Emergency Response Plan includes invasive species.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

29A. Tourism operators and visitors hold valid licenses to visit protected islands and sites.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

29B. We provide checklists to tourist operators to outline the requirements to prevent the movement of invasive species.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

30. We detect priority species using tools (such as tracking tunnels for rodents and mongoose).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future



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- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

31. We use some or all of the New Zealand Department of Conservation "Guidance on preventing the movement of invasive species between islands in Pacific countries and territories".

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

32. We follow some or all the actions in the "Battle invasive species that threaten marine managed areas" or "Manage marine biosecurity in the Pacific" Battler guides.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

33. Biocontrol programmes are in place for priority weeds (to reduce numbers on the main islands and therefore the threat to other islands).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

34A. We have active biosecurity plans for priority islands (such as those where rat eradications have occurred).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority

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- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

**34B. Biosecurity actions were embedded prior to any rat eradications taking place.
I don't know/not my area of responsibility**

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

35. We conduct chemical or physical control of invasive species on board boats (for rats, insects, and other species).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

36. We organise regular port 'clean-ups' to remove rubbish and weeds and to reduce/remove other places invasive species can hide.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

37. We remove small weeds at the port by chemical means or mechanical means (such as hand-operated hoes).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



38. We conduct simplified fire ant surveillance (using lures and checking for possible species of concern).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

39. We remove weed trees at the port by mechanical means (such as a chainsaw or brushcutter).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

40. Waste bins are available on domestic boats and at ports. These have lids, emptied regularly, and contents are disposed of in a way that minimises risk, such as incineration. Several waste bins may be needed at ports, and on boats.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

41. We conduct ongoing control of high -risk species on the main island that are not found on destination motu/islands (such as weeds, rats, fire ants).

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



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42. Our Early Detection, Rapid Response or Emergency Response programme is in place (including planning, readiness, on-going regular surveillance, and regular simulations) for priority species.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

43. If marine invasive species are present at the main island, ballast water of inter-island boats is exchanged in the open sea.

- I don't know/not my area of responsibility
- No, we don't have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

44. Our port requires shipping container hygiene for containers shipped to outer islands. The methods remove hard to detect invasive species such as snail eggs, dirt that could host ants and other insects and weed seeds. Recommended as a high priority ETC

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

45. We regularly set and check Coconut Rhinoceros Beetle pheromone surveillance traps, refreshing the pheromones.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



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46. We use drone surveillance or other remote monitoring of key areas in the main island and vegetation analysis to assess weed extent, damage to plants, loss of, or recovery of canopy.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

47. We service fruit fly traps every two weeks and identify all the flies caught. I don't know/not my area of responsibility.

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

48. Targetted Surveillance of other risk species happens regularly without support, or occasionally without support.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

49. We undertake targeted surveillance for entire species groups that require expert identification, such as ant surveillance that requires identification of all species found.

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

50. Boat hulls at main islands are kept clean using boat bags or other tools that kill invasive species (if marine invasives are present).

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- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

51. *Detector dogs are used for target invasive species at ports and airports.*
I don't know/not my area of responsibility

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance

52. *All priority species are targets of our regular, scheduled surveillance.*
I don't know/not my area of responsibility

- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this but don't need assistance

53. *Our country is an endorsed member of the regional Sea Container Hygiene System.*

- I don't know/not my area of responsibility
- No, we don't need to have this/do this, or we don't have the capacity to do this in the foreseeable future
- No, we don't do this but would like assistance to do this/have this in the future, and it is a high priority
- Yes, we have this/do this but would like assistance to improve
- Yes, we have this/do this and don't need assistance



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